

MINUTES

WASHINGTON STATE COMMUNITY COLLEGE DISTRICT 17 BOARD OF TRUSTEES REGULAR MEETING

Present: Carol Landa-McVicker (chair), Betty McInturff, Helen Malone, and Ben Cabildo. Also present were Gary A. Livingston, Linda McDermott, Scott Morgan, Greg Stevens, Anne Tucker, Maureen McGuire, Steve Hanson, S. James Perez, Joseph Dunlap, Pam Praeger, Dixie Simmons, Terri McKenzie, Adrienne Tabar, Carla Naccarato-Sinclair, John Hernandez, Mary Ann Nardecchia, Rick Halverson, Aline Uber-Leslie, Marie Goetz, Tim McLean, and Christine Pearl (recorder)

Guests: Greg Plummer, Maury Ray, Denise Osei, Mary Harnetiaux, Anne Millane, Amy Lopes-Wasson

Excused: Tom Kneeshaw

CELEBRATING SUCCESS: INSTITUTE FOR EXTENDED LEARNING OUTREACH AND RECRUITING

Dean of Student Services Adrienne Tabar spoke to the IEL's initiatives that support outreach and recruitment efforts, expand services in and for the community, and reinforce the identity of the Institute for Extended Learning. Marie Goetz, program coordinator for outreach and student activities, expounded on the types of outreach and institutional activities offered by the IEL. Department Chair and Faculty Counselor/Diversity Specialist Denise Osei reported on the recently held IEL 7th Annual Career Day. The event emphasizes training and educational opportunities available through Community Colleges of Spokane that prepare students for local jobs that pay a livable wage. Anne Millane, ESD 101 director of the center for school to work, spoke about alternative high school students, those most at risk, and their participation in career day.

CALL TO ORDER, PLEDGE OF ALLEGIANCE, ROLL CALL

The Board of Trustees of Washington State Community College District 17 held a regular meeting in the Littlefoot Room of the Lair Student Center, Spokane Community College, 1810 N. Greene Street, Spokane, Washington, on Tuesday, March 15, 2005. Chair Carol Landa-McVicker called the meeting to order at 8:30 a.m., followed by the Pledge of Allegiance and roll call.

INTRODUCTIONS AND OPEN MICROPHONE

No introductions were made and no one requested to speak at open microphone.

APPROVAL OF MINUTES

Helen Malone moved and Betty McInturff seconded that the minutes of the February 8, 2005, regular meeting be approved as corrected.

No. 05-05, Vote:

*Yes: Betty McInturff
Yes: Ben Cabildo
Yes: Helen Malone
Yes: Carol Landa-McVicker*

DISCUSSION/ACTION: GREENE STREET RECONSTRUCTION PROJECT

This agenda item was originally presented to the board at their February 8, 2005, meeting. District Director of Facilities Greg Plummer reviewed specifics of the project. In addition, Mr. Plummer requested the board consider gifting to the city of Spokane 1000 square feet of college property at the southeast corner of Ermina and Greene Streets to provide additional turning area for Spokane Transit buses entering the Spokane Community College campus. Discussion took place and questions were addressed.

Betty McInturff moved and Helen Malone seconded that the Board of Trustees of Washington State Community College District 17 authorize the administration to request the State Board for Community and Technical Colleges execute the permit to enter for the Greene Street reconstruction project, and, subject to successful negotiations with the city of Spokane by the administration, that the State Board for Community and Technical Colleges be authorized to dedicate to the city, through quit claim deed or similar instrument, approximately 1000 square feet of college property at the southeast corner of Ermina and Greene Streets to be used to improve large vehicle traffic onto the Spokane Community College campus.

No. 05-06, Vote:

*Yes: Betty McInturff
Yes: Ben Cabildo
Yes: Helen Malone
Yes: Carol Landa-McVicker*

DISCUSSION: BOARD OF TRUSTEES POLICY REVIEW—CHAPTER I

In conjunction with a board subcommittee, Chief Operations Officer Scott Morgan has been reviewing the policies of the board of trustees. It is intended to review one chapter at a time and present the findings and recommendations from that

review to the board of trustees for consideration of approval. Recommended revisions to the table of contents and chapter one were presented in detail for review by the board. This agenda item will be brought back to the April 19, 2005, board meeting for consideration of adoption.

BREAK

The meeting recessed at 10:17 a.m. and reconvened at 10:30 a.m.

**DISCUSSION: CONSIDER REVISION OF BOARD OF TRUSTEES POLICY
4.10.00—DEGREE REQUIREMENTS**

Scott Morgan introduced this agenda item, explaining it is necessary to amend this board policy to rectify a problem between the college catalog and the policy. Recommended revisions to the policy were presented and explained. This agenda item will be brought back to the April 19, 2005, board meeting for consideration of adoption.

REPORT: ALERT OF SPRING QUARTER TENURE CONSIDERATION

Chief Human Resources Officer Greg Stevens presented to the board the list of faculty members in their eighth quarter of the tenure review process, advising these faculty will be considered for tenure by the board of trustees at the May 17, 2005, board meeting.

John L. Mill	SFCC	Computing
Michael A. Prim	SCC	Administration of Justice
Kristopher K. Townsend	SFCC	Computing

**STATUS REPORTS: CAPITAL PROJECTS IN PROGRESS, BUDGET AND
EXPENDITURES, DEVELOPMENTAL DISABILITIES SERVICES
CONTRACT**

These standing reports are provided for the information of the Board. District personnel were available to answer questions and/or provide details.

Chief Financial Officer Linda McDermott reported Community Colleges of Spokane (CCS) has been advised by the state board our Work First allocation will be reduced by approximately \$60,000 in the current fiscal year. She also reported it appears Carl Perkins will continue to be funded by the federal government, after some effort had been made to eliminate the program.

**REMARKS FROM THE WASHINGTON FEDERATION OF STATE
EMPLOYEES REPRESENTATIVE**

Rick Halverson reported:

- thanked Chancellor Livingston for his recent meetings with facilities employees
- he has spent some time in Seattle for the union policy committee

REMARKS FROM THE ASSOCIATION FOR HIGHER EDUCATION PRESIDENT

Carla Naccarato-Sinclair reported:

- thanked Dr. Palek for his presentation on the four-year degree programs currently before the legislature
- a faculty to faculty training was held on February 22 for new faculty in their first two years of employment; the focus was on tenure training and the guest speaker was Greg Stevens
- the AHE joint executive board meeting was held on February 22 with Dr. Livingston and district administration
- she has been to Olympia quite frequently, taking five faculty along recently for legislative visits
- Rick Lewis of SCC will be representing CCS on a panel for the state board to review implementation of the WAC for professional/technical certification
- she attended the National Conference for Higher Education in early March

REMARKS FROM SPOKANE COMMUNITY COLLEGE

Tim McLean provided the student report:

- the legislative trip to Olympia was outstanding; student voices were heard and goals were accomplished
- the first committee meeting regarding the student game room remodel was held
- student are preparing for finals

President Hanson reported:

- the Center for the Humanities theme for the next academic year will be “World War I: America Becomes a World Power;” a variety of activities will be associated with this theme; notification has been received that a grant has been awarded that will fund these activities
- Chef Bob Lombardi was awarded Educator of the Year at the annual Chef's De Cuisine Inland Northwest Awards Dinner
- The SCC Culinary Academy Knowledge Bowl Team 2005 returned from the regional competition in Sacramento, CA, in February with the first place medal, qualifying the team to compete in the national competition in July
- commented on the many amazing Orlando's events held over the year, and the numerous positive comments received as a result

REMARKS FROM SPOKANE FALLS COMMUNITY COLLEGE

Aline Uber-Leslie gave the classified staff report:

- classified staff council has provided mini-grant awards during spring quarter totaling \$1,000 for staff professional development
- the Classified Staff Spring Luncheon will be held on April 29 from 11:30 a.m. to 1:00 p.m.; board members were invited to attend

John Hernandez provided the faculty report:

- the SFCC reorganization was discussed at the last faculty senate meeting
- spring quarter begins on April 4
- the SFCC Women's History Month event, with SFCC's own Stephanie Williams as the keynote speaker, was a very successful event

Pam Praeger reported on behalf of President Palek:

- calls and letters of concern are continuing to be received regarding the student newspaper's controversial editorial concerning service in the military
- the Institutional Teaching and Learning Improvement Coordinating Committee has been active in working with teaching faculty on educational assessment in preparation for the accreditation revisit in April
- the budget planning process has begun for fiscal year 2005-2006
- the diversity committee conducted a campus climate survey, which dealt with the climate for students of color, gay/lesbian students, single parent students, and students with disabilities; the results will be used to develop action plans for these groups to better serve students and fulfill the college mission
- SFCC hopes to be chosen to participate in "The First Year Experience" pilot project to enhance student success
- SFCC interior design students presented design proposals for the former law library space at the Spokane attorney general's office as their winter quarter project

REMARKS FROM THE INSTITUTE FOR EXTENDED LEARNING

Mary Ann Nardecchia provided the faculty report:

- the reading program at the Adult Education Center has been chosen to be involved in a research project in relation to teaching literacy; the project is a two-year study and the AEC reading program was selected as an experimental site due to its variety of experiences with methodologies
- the Latino literacy program is designed to meet the needs of ESL Hispanic students and is currently housed in the St. Joseph's church
- the GED and ESL online instructors will be attending the distance learning conference on May 4- 6

- commented on the excellence of the recently held IEL career day, calling it a great bridge from the ESL activities to the programs at the campus

Marie Goetz provided the classified staff report:

- the Women's Leadership Conference and Awards Luncheon was held on March 4, and CCS Trustee Betty McInturff received the 2005 Community Volunteer Woman of Leadership award
- the state-wide student services conference will take place in April and offers training opportunities for classified staff

Executive Vice President Jim Perez reported:

- the IEL's Women's History Month celebration event will take place on Friday, March 18
- the GED play "Starting Over", written by IEL staff person Linda Uhden, will be presented on Thursday, March 24, at 7:00 p.m.; proceeds will go to the basic skills scholarship fund
- the green construction program has built a structure to be used as a training center for the local construction industry; the building is behind the apprenticeship center on East Trent Ave.
- he recently celebrated Dr. Seuss' birthday by reading to students at Centennial Middle school
- the IEL strategic planning process is moving along very well and he is looking forward to presenting it to the board later this spring

REMARKS FROM THE CHANCELLOR

Dr. Livingston presented the following report:

- the college strategic plans will be presented to the board as follows: SCC in April, SFCC in May, and the IEL in June; a one-year status report/update of the district plan will be made in October or November
- enrollment continues to be reviewed carefully; fall and winter enrollment compared to last year is down; while it is believed target enrollment will be met, there will certainly be no excessing of enrollment as there was last year; these enrollment numbers are consistent with others across the state
- he received a call from state board staff that the Colville M & O money had been pulled from the senate budget; this represents approximately \$500,000 to the district in the biennium; he believes CCS is entitled to the funding and we need to get to Olympia to fight for it
- noted the series of six articles in the Spokesman-Review identifying different work environments where jobs are available; in all cases they were tied to community college training; the articles have created much interest in these CCS programs
- CCS hosted the Spokane Regional Chamber State of the County meeting on March 11

- the budget process is ongoing, with the real work anticipated to begin at the end of March; a 5% tuition increase is the figure that continues to be heard

REMARKS FROM THE BOARD AND BOARD CHAIR

Betty McInturff reported:

- expressed her appreciation as the recipient of the 2005 Community Volunteer Woman of Leadership Award at the March 4 Women's Leadership Conference
- she attended the CCS Community Relations Advisory Board meeting
- she attended the Economic Development Council annual meeting, noting Dr. Livingston is the chairman for 2005
- she attended the TACTC conference in Olympia, part of which included the legislative conference and the CCS legislative reception; she commented on how impressed she was with the students and their presentations to the legislators

Ben Cabildo reported:

- he attended both the EDC annual meeting and the State of the County meeting
- he attended the Chinese New Year event at the SCC Lair
- he attended his first District Equity Council meeting
- he attended the TACTC conference, taking part in the new trustee orientation and the CCS legislative reception

Dr. Livingston announced that Ben Cabildo will be interviewed and confirmed by the senate on March 22. He shared that Ben was already serving on the State Human Rights Commission when appointed to the CCS Board of Trustees; Governor Gregoire has taken the position you cannot serve on two state boards at the same time. Ben chose to serve on the CCS Board of Trustees, and for that Dr. Livingston thanked him.

Helen Malone reported:

- she attended two Head Start Policy Council meetings
- she attended the ACCT conference in Washington D.C.
- she visited with Representative Cathy McMorris in Pullman
- she attended the TACTC conference, along with the new trustee orientation and CCS legislative reception
- she attended the Chamber's Business Diversity Leadership Breakfast, the EDC annual meeting, the CCS Wine Dinner, the Women's Leadership Conference, the SFCC Women's History Month event and the Chamber's State of the County meeting

Carol Landa-McVicker reported:

- she attended the ACCT conference in Washington D.C., visiting with local legislators
- she attended the TACTC conference and CCS legislative reception, congratulating the students, noting their voices are very important
- she attended the District Equity Council meeting, the board meeting agenda planning session, the Chamber's Business Diversity Leadership Breakfast, the Women's Leadership Conference, the EDC annual meeting, and the Chamber's State of the County meeting

Carla Naccarato-Sinclair expressed her appreciation to Sharon Jones, community and equity relations coordinator, for the work she accomplished in coordinating the CCS legislative trip and reception.

EXECUTIVE SESSION

Chair Carol Landa-McVicker called for an executive session at 12:00 p.m. for the purpose of reviewing the performance of public employees. Executive session was expected to last until 12:30 p.m.

ACTION: TENURE FOR WINTER QUARTER

The board returned to open session at 12:22 p.m.

Helen Malone moved that WHEREAS, the Board of Trustees is duly authorized and vested by law as the appointing authority; and WHEREAS, the appointing authority has reviewed and given reasonable consideration to the appropriate documentation and evaluations compiled by the faculty review committees for the purpose of recommendation of tenure and/or non-renewal for a probationary faculty appointment;

BE IT THEREFORE RESOLVED that the appointing authority hereby grants an award of tenure to the following probationary academic employees and hereby directs the chancellor/chief executive officer to take any and all appropriate action in carrying out this decision.

Christine D. Armstrong	SCC	Natural Resources
Erin E. B. Cunningham	SCC	Water Resources
Jacquelynn M. Freudenthal	SCC	Mathematics
Eric J. Hughes	SCC	Physical Education
Joel G. Lorentz	SCC	Electrical Maintenance and Automation
Megan D. Martens	SFCC	Art
Suzanne M. McCurdy	IEL	Counseling
Joan E. Nealey	SFCC	Communications
Scott W. Satake	SCC	Mathematics

Mary Ann Sharkey	SFCC	Physical Therapist Assistant
Stasia A. Warren	SCC	Nursing

Betty McInturff seconded the motion.

No. 05-07, Vote:

<i>Yes:</i>	<i>Betty McInturff</i>
<i>Yes:</i>	<i>Ben Cabildo</i>
<i>Yes:</i>	<i>Helen Malone</i>
<i>Yes:</i>	<i>Carol Landa-McVicker</i>

ADJOURNMENT

The meeting adjourned at 12:27 p.m. No further action was taken.

Secretary, Board of Trustees

Chair, Board of Trustees