

MINUTES

WASHINGTON STATE COMMUNITY COLLEGE DISTRICT 17 BOARD OF TRUSTEES REGULAR MEETING

Present: Carol Landa-McVicker (chair), Patty Shea, Helen Malone, Tom Kneeshaw, and Ben Cabildo. Also present were Gary A. Livingston, Linda McDermott, Scott Morgan, Greg Stevens, Anne Tucker, Maureen McGuire, Steve Hanson, Mark Palek, S. James Perez, Joseph Dunlap, Dixie Simmons, Adrienne Tabar, Carla Naccarato-Sinclair, Sheri Renner, John Hernandez, Mary Ann Nardecchia, Dave Cosby, Marie Goetz, Brian Thompson and Christine Pearl (recorder)

Guests: Greg Plummer, Maury Ray, Jim Brady, Jenni Rosselli, Kenney Krestian, Marcus Jorgensen, Bobby Lee, Mary Harnetiaux, Joel Ryman

CELEBRATING SUCCESS: SPOKANE FALLS COMMUNITY COLLEGE TRANSITION MATH PROJECT

Spokane Falls Community College (SFCC) Mathematics Instructor Jim Brady explained there are more individuals seeking a college education/degree today than ever before. More so than in the past, these individuals come into the college system ill-prepared for college-level mathematics. As an example, Mr. Brady provided statistics that showed the high school graduates entering SFCC in fall 2003, 82.5 % tested below college level in Math; in fall 2004, 86.3% tested below college level in Math; in fall 2005, 87.5% tested below college level in Math.

The Transition Mathematics Project is a collaborative venture involving educators from K-12 schools, community and technical colleges, and baccalaureate institutions. The purpose is to define and use clear college readiness standards in order to help students make a successful transition from secondary to post-secondary education in mathematics courses with strong quantitative components. Mr. Brady explained project outcomes are to increase student course-taking in math; broaden student post-high school opportunities; reduce math remediation in college; improve articulation between sectors; and, improve instruction in math.

Information regarding project accomplishments, Spokane area collaboration and future plans for the project was presented. Discussion took place; questions were asked and answered.

CALL TO ORDER, PLEDGE OF ALLEGIANCE, ROLL CALL

The Board of Trustees of Washington State Community College District 17 held a regular meeting in the Falls Conference Room of the Administration Building, Spokane Falls Community College, 3410 West Fort George Wright Drive, Spokane, Washington, on Tuesday, February 21, 2006. Chair Helen Malone called the meeting to order at 9:02 a.m., followed by the Pledge of Allegiance and roll call.

INTRODUCTIONS AND OPEN MICROPHONE

No introductions were made and no one requested to speak at open microphone.

APPROVAL OF MINUTES

Carol Landa-McVicker moved and Patty Shea seconded that the minutes of the January 17, 2006, regular meeting be approved as presented.

No. 06-02, Vote:

Yes: Patty Shea
Yes: Ben Cabildo
Yes: Carol Landa-McVicker
Yes: Tom Kneeshaw
Yes: Helen Malone

REPORT: ATHLETICS, PHYSICAL EDUCATION AND RECREATION

Community Colleges of Spokane (CCS) Interim Athletic Director Bobby Lee began the presentation with a historical overview of the athletic program. Currently CCS has 15 intercollegiate sports in the Northwest Athletic Association of Community Colleges (NWAACC)—eight for women and seven for men. Mr. Lee reported that during the 2005-06 season two of these teams finished in the top four in the eastern division; nine teams finished in the top five at the NWAACC championships.

Head Volleyball Coach Jenni Rosselli reported on the volleyball recruitment process, describing the type of student athlete desired. Basketball team member Joel Ryman provided information to the board from the student athlete's perspective. Head Men's Soccer Coach Kenney Krestian spoke to the board regarding his experience as a student athlete for CCS, going on to graduate from Whitworth, teaching and coaching at Lewis & Clark High School, and now coming back to CCS as an educator and coach.

Dr. Maury Ray, who retired at the end of 2005 after more than 30 years with Community Colleges of Spokane, thanked the Board of Trustees for their great support over the years. He also addressed the need to have athletic scholarships

raised to a more realistic level than the current \$200 per quarter. Dr. Ray is currently working to have CCS coaches and athletes updated in the NWAACC Hall of Fame.

Board members and administrators expressed appreciation for Dr. Ray and his years of service to the CCS athletic program. Appreciation was also expressed to the athletic staff that emphasizes academic achievement for student athletes, in addition to athletic accomplishments.

REPORT: UPDATE REGARDING PROPOSED COMMUNITY COLLEGES OF SPOKANE 2007-09 CAPITAL BUDGET REQUEST—MAJOR PROJECTS

Chief Operations Officer Scott Morgan explained the process used by the Washington Association for Community and Technical Colleges (WACTC) to develop the list of Matching, Renovation, Replacement and Growth Projects for the 2007-09 Capital Budget. Included in the competitive process were 61 proposals; following committee review, scoring and ranking, 26 proposals were placed on the “short list.” Mr. Morgan explained that of the seven Community Colleges of Spokane (CCS) proposals submitted, five were included on the “short list.” The projects are:

- SCC Technical Education Building
- SCC Old Science Building Renovation
- Magnuson Building Remodel
- SFCC Science Building Replacement
- SFCC Music Building Renovation

These five projects represent a total budget of \$88.6 million. While Community Colleges of Spokane (CCS) fared well in this most important phase, Mr. Morgan went on to explain there are other stages in the full process. He is optimistic and the State Board for Community and Technical Colleges (SBCTC) has given the go ahead to prepare pre-designs for the renovation and replacement projects. A timeline of the major projects illustrating when the stages of planning, design and construction are likely to occur was distributed. Comments were shared; discussion took place; questions were asked and answered.

DISCUSSION: PROPOSED COMMUNITY COLLEGES OF SPOKANE 2007-09 CAPITAL BUDGET REQUEST—REPAIR AND MINOR PROJECTS

Greg Plummer, district director of facilities, provided the report regarding CCS 2007-2009 repair and minor projects. Mr. Plummer explained the process used by the SBCTC, including a facilities condition survey, to establish maximum funding levels for high priority repairs (Repair A) for each college. For Spokane Community College the Repair A maximum funding level is \$1,238,600; for Spokane Falls

Community College it is \$1,075,900. Repairs are projects needed to preserve or restore existing facilities to their original or intended level of use, and include categories of roof repair/replacement, facility preservation, and site improvements. Lower priority repairs (Repair B) do not have system funding target levels. To be included in the request, a repair project must have been identified through the FCS.

Mr. Plummer explained minor projects are intended to improve access, enhance the quality of the instructional environment, provide direct instructional benefit, or correct a life and safety hazard. The SBCTC establishes a level of funding for each college; for 2007-09 the minor projects level for SCC is \$929,900, and for SFCC is \$777,100; capital projects funding for the Institute for Extended Learning is included in the SFCC request.

Provided within the board meeting packet and referred to during the presentation was a proposed repair capital projects request and a proposed minor capital projects request for each college. Trustees will be asked to consider approval of the final lists of repair A, repair B, and minor capital projects at the March 21, 2006, board of trustees meeting. Questions were asked and answered.

BREAK

The meeting recessed at 10:15 a.m. and reconvened at 10:30 a.m.

DISCUSSION: 2006-2007 OPERATING BUDGET DEVELOPMENT TIMELINE AND ASSUMPTIONS

Chief Financial Officer Linda McDermott explained that as the board meeting was taking place, it was anticipated the Washington House of Representatives budget would be released. In the meantime, she reviewed the table that showed the SBCTC operating budget request, the Governor's recommendation, and the Senate Ways and Means proposed operating budget. Of particular note to CCS was the facilities maintenance and operations item, as it includes the Colville funding.

Ms. McDermott continued by providing an overview of the CCS 2006-2007 operating budget development process; included are general budget assumptions (i.e., inflation forecast, utilities, enrollment, unfunded mandates, tuition and fees and waivers, and reserves), revenue assumptions (i.e., state allocation, enrollment, Worker Retraining, Running Start students, International students, tuition revenue, and grants and contracts), and expenditure assumptions.

Dr. Livingston advised a meeting took place recently with the college presidents to discuss both short-term and long-range enrollment strategies; enrollment generation has a direct affect on tuition production and the meeting of state-imposed target levels. Failure to meet target levels jeopardizes state funding. For

the current year it was decided to invest some of the tuition reserve funds with the thought this investment would bring CCS to its required target level for this year. Dr. Livingston went on to say in that forecasts for enrollment are not demographically different for academic year 2006-07, adult literacy will most likely also be the target for new FTEs in the coming academic year.

An operating budget development timeline for fiscal year 2006-2007 was also reviewed. A budget retreat will be held with the trustees in May, prior to their consideration of action on the 2006-2007 operating budget.

REPORT: BEST PART-TIME FACULTY EMPLOYMENT PRACTICES

Board Chair Helen Malone, as a member of the taskforce, provided some background information regarding the Best Employment Practices for Part-Time Faculty Report and Recommendations. She stressed the best practices are not a mandate, but rather recommendations.

Greg Stevens, chief human resources officer, continued by reviewing each of the ten Best Employment Practices for Part-Time Faculty, and comparing them to current CCS practices.

Questions were asked and answered; discussion took place.

STATUS REPORTS: CAPITAL PROJECTS IN PROGRESS AND BUDGET AND EXPENDITURES

These standing reports are provided for the information of the board. District personnel were available to answer questions and/or provide details.

REMARKS FROM THE ASSOCIATION FOR HIGHER EDUCATION PRESIDENT

Carla Naccarato-Sinclair provided the following remarks:

- She attended a WA PAC meeting, at which an important issue was the initiative proposing to repeal the estate tax; this could have an impact on I-728
- She's been spending a lot of time in Olympia, meeting this past Sunday night with community college, higher ed and AFT presidents to discuss state issues
- She testified in Olympia regarding the increment bill
- She has heard that text book "bundling" may be in the future from publishers; there is a possibility legislation could result
- Next week she will be attending the NEA National Conference for Higher Education

REMARKS FROM THE WASHINGTON FEDERATION OF STATE EMPLOYEES REPRESENTATIVE

David Cosby provided the following remarks:

- He accompanied the CCS legislative steering committee on the Olympia trip
- Commented on cuts to the Head Start program

REMARKS FROM THE INSTITUTE FOR EXTENDED LEARNING

Mary Ann Nardecchia provided the following remarks on behalf of faculty:

- IEL student success workshops were held at both centers at the end of January
- Dr. Perez spoke at the Leadership Development Program on February 10
- The fall quarter report of IEL students now attending college has been received: the average g.p.a. was 3.57
- Families That Work had a family fun day at the Hillyard Center on January 30
- A Faculty Development Day was held on February 16, at which Assistant Attorney General Maureen McGuire spoke regarding FERPA laws, and Susie Weller provided a workshop, "Leaping from Surviving to Thriving"

Marie Goetz provided the following remarks on behalf of classified staff:

- Previously priced \$33 monthly bus passes are now available to students at the reduced rate of \$20 per month
- Graduation ceremony plans are underway

Brian Thompson provided the following remarks on behalf of students:

- Unity and awareness has become a central theme for student government at the Monroe Center; this was evidenced by the recent turn out of students to attend a Spokane Symphony Orchestra open rehearsal; socials and forums are planned in the future
- Fund raiser bracelets will be sold with proceeds to benefit adult literacy

Executive Vice President Jim Perez provided the following remarks:

- Also commented on the cuts being experienced by the Head Start program
- Work on the I-Best Program is moving along
- The LPN graduation ceremony will be taking place on March 22 in Colville
- Shared appreciation for the students who took part in the CCS legislative trip

REMARKS FROM SPOKANE COMMUNITY COLLEGE

Sheri Renner provided the following remarks on behalf of faculty:

- CCS students took second place in the regional Culinary Arts Knowledge Bowl
- The Orlando's Winter Wine Dinner was held on February 17th
- The DEC fundraiser at Longhorn Barbecue will be held on March 7th
- The Hagan Center is featuring a presentation regarding the influence of victory gardens with Pat Munts on February 22 at 11:30 a.m.
- The Spring Craft Fair will take place on February 25-26
- A Branding Committee has been formed within the Business, Hospitality, and Information Technology Division to create a brand for that area of study

President Steve Hanson provided the following remarks:

- The Russian and Ukrainian Experience at Home and Abroad event will be on February 28
- The second in the President's Speakers Series will be held on April 12 with Dr. Gregory Stock
- He will be attending the National Workforce Development Council Conference in Washington D.C., with his attendance sponsored by the Spokane Area Workforce Development Council

REMARKS FROM SPOKANE FALLS COMMUNITY COLLEGE

John Hernandez provided the following remarks on behalf of faculty:

- Registration for spring quarter begins Wednesday, February 22
- He attended the SFCC Martin Luther King, Jr. luncheon, and the Chinese New Year luncheon

President Mark Palek provided the following remarks:

- He also participated in the CCS legislative trip
- SFCC is pushing forward in preparation for the spring accreditation visit
- He will be chairing an accreditation committee headed for Miles City, Montana
- The college is moving forward on the Title III grant proposal
- He had the opportunity to participate in the program, "Planning for a Pandemic Flu Outbreak" sponsored by the Spokane Regional Health District
- Poet Robert Bly will be on campus March 10th

REMARKS FROM THE CHANCELLOR

Chancellor Gary Livingston provided the following report:

- Reminded the board that enrollment and legislation are going to be a priority for the next few weeks

- Regarding WASL legislation—he's not sure what the implications will be, but it's clear some legislation will result and community colleges will have a role
- The JSP Funding in the senate bill was led primarily by the Spokane Chamber and EDC, related to workforce training and the anticipation of the expansion of Kaiser
- He anticipates two issues will be coming up at the next WACTC meeting: the proposed 5% tuition increase, and common course numbers, for which there now seems to be some expressed opposition

REMARKS FROM THE BOARD AND BOARD CHAIR

Trustee Tom Kneeshaw reported he spent his extra-curricular time reviewing tenure files.

Trustee Carol Landa-McVicker provided the following remarks:

- She attended the Spokane Chamber State of the City Address, the Spokane Valley Chamber Economic Development Forecast, the Chinese New Year Celebration at SCC, View from the Top Breakfast, the Black History Month Luncheon, the TACTC conference, tenure file review and the agenda planning meeting

Trustee Patty Shea provided the following remarks:

- She attended the SFCC Martin Luther King, Jr. Luncheon, the Spokane Chamber State of the City Address, the SCC Mid-Winter Blues Celebration, the Legislative Steering Committee meeting, the District Financial Advisory Committee meeting, the CCS legislative trip to Olympia, the View From the Top Breakfast, tenure file review, the TACTC conference, and the EDC Annual Meeting
- Commented on the positive feedback she receives as a trustee for Community Colleges of Spokane, and how proud she is to represent such a first-class organization that is thought of so highly throughout the state

Trustee Ben Cabildo provided the following remarks:

- In addition to attending many of the same events as the other trustees, he also traveled with the Asian-Pacific Islander contingency to rally in Olympia; 2,500 individuals were there to lobby their legislators
- He sees the future demographics changing and spoke to the importance of partnering with the communities of color to secure more funding to better serve these populations

Helen Malone provided the following remarks:

- She attended the Martin Luther King, Jr. event at SFCC, the Spokane Chamber State of the City Address, the SCC Mid-Winter Blues Bash, the Chinese New Year Celebration at SCC, the legislative reception in Olympia,

the TACTC conference, the SADC meeting, tenure file review, the agenda planning meeting, the Spokane Valley Chamber Economic Development Forecast, the View From the Top Breakfast, the SCC Black History Month Celebration, the Head Start Policy Council meeting, the EDC Annual Meeting, and the Orlando's Wine Dinner

EXECUTIVE SESSION

Chair Helen Malone called for an executive session at 1:00 p.m. for the purposes of reviewing the performance of public employees and discussing litigation or potential litigation. Executive session was expected to last until 2:00 p.m.

At 2:00 p.m. an announcement was made that executive session would last until 2:30 p.m.

At 2:30 p.m. an announcement was made that executive session would last until 2:40 p.m.

ADJOURNMENT

The meeting adjourned at 2:40 p.m. No further action was taken.

Secretary, Board of Trustees

Chair, Board of Trustees