

MINUTES

WASHINGTON STATE COMMUNITY COLLEGE DISTRICT 17 BOARD OF TRUSTEES REGULAR MEETING

Present: Helen Malone (chair), Ben Cabildo, Tom Kneeshaw, Carol Landa-McVicker, and Patty Shea. Also present were Gary A. Livingston, Linda McDermott, Scott Morgan, Greg Stevens, Anne Tucker, Maureen McGuire, Steve Hanson, Mark Palek, S. James Perez, Joseph Dunlap, Jim Minkler, Dixie Simmons, Terri McKenzie, Carol Green, Carla Naccarato-Sinclair, Greg Richards, John Hernandez, Mary Ann Nardecchia, Dave Cosby, Jeff Gander, Cindi Nordby, Marie Goetz, Kitara McClure, Andrew VanWinkle, Brian Thompson, and Christine Pearl (recorder)

Guests: Greg Plummer, Geri Swope, Laura Shinskie, Rod Taylor, Bobby Lee

CELEBRATING SUCCESS: INSTITUTE FOR EXTENDED LEARNING READ RIGHT PROGRAM

Laura Shinskie, Read Right coordinator, made a presentation to the board of the Read Right program. She stated the goal of the program is for students to become excellent readers, to be comfortable with reading and to understand the author's message. Ms. Shinskie reported Community Colleges of Spokane is the first community college in the country to offer Read Right; the program has had remarkable success with both ABE and ESL students acquiring grade-level gains of reading progress in a mere 30 hours or less. Future goals for the program were outlined. Comments were shared; questions were asked and answered.

CALL TO ORDER, PLEDGE OF ALLEGIANCE, ROLL CALL

The Board of Trustees of Washington State Community College District 17 held a regular meeting in the Littlefoot Room of the Lair Student Center, Spokane Community College, 1810 N. Greene Street, Spokane, Washington, on Tuesday, March 21, 2006. Chair Helen Malone called the meeting to order at 8:55 a.m., followed by the Pledge of Allegiance and roll call.

INTRODUCTIONS AND OPEN MICROPHONE

Chair Helen Malone announced Trustee Ben Cabildo has been appointed and Trustee Carol Landa-McVicker has been re-appointed to the board by the Washington State Senate.

APPROVAL OF MINUTES

Carol Landa-McVicker moved and Patty Shea seconded that the minutes of the February 21, 2006, regular meeting be approved as presented.

No. 06-03, Vote:

*Yes: Patty Shea
Yes: Ben Cabildo
Yes: Carol Landa-McVicker
Yes: Tom Kneeshaw
Yes: Helen Malone*

DISCUSSION/ACTION: CONSIDERATION OF APPROVAL OF BOARD OF TRUSTEES' RESOLUTION NO. 06-04

Chancellor Gary Livingston introduced this agenda item by reminding the board they reviewed the State Board for Community and Technical Colleges (SBCTC) Best Part-Time Faculty Employment Practices at their February meeting. At that time the board directed the administration to review Community Colleges of Spokane (CCS) policies to ensure support of the tenets of the SBCTC best practices. As a result, a resolution of support was developed, reviewed by the board chair and vice-chair, and presented to the entire board for consideration of approval.

Dr. Livingston read the final paragraph of the resolution:

NOW THEREFORE, THE BOARD OF TRUSTEES OF THE COMMUNITY COLLEGES OF SPOKANE DOES HEREBY RESOLVE that the best part-time faculty employment practice recommendations issued by the State Board of Community and Technical Colleges in November of 2005 are consistent with Board Policy 2.00.01 and hereby supports development and implementation of strategies that promote best practices within Community Colleges of Spokane.

Tom Kneeshaw moved and Ben Cabildo seconded that the Board of Trustees of Washington State Community College District 17 approve resolution 06-04 in support of the best part-time faculty employment practice recommendations issued by the State Board for Community and Technical Colleges in November 2005.

No. 06-04, Vote:

*Yes: Patty Shea
Yes: Ben Cabildo
Yes: Carol Landa-McVicker
Yes: Tom Kneeshaw
Yes: Helen Malone*

REPORT: ALERT OF SPRING QUARTER 2006 TENURE CONSIDERATION

Chief Human Resources Officer Greg Stevens advised the board there will be two faculty members in their eighth quarter of tenure review during spring quarter to be considered for the granting of tenure at the May 16, 2006, board of trustees meeting. Mr. Stevens advised the tenure files for the faculty members will be available for review in the board office by April 1.

REPORT: ATHLETIC TUITION WAIVERS AND SCHOLARSHIP OPTIONS

Dr. Livingston introduced the agenda item by explaining the Washington Association of Community and Technical Colleges (WACTC) proposed three athletic tuition and scholarship options at their February meeting, which will be voted upon at the March meeting. Bobby Lee, CCS interim athletic director, provided an overview of the CCS athletic program, and reviewed the proposed options and their implications for CCS. Dr. Livingston indicated it is the position of Community Colleges of Spokane to support option three. Discussion took place; questions were asked and answered.

DISCUSSION/ACTION: CONSIDER APPROVAL OF PROPOSED COMMUNITY COLLEGES OF SPOKANE 2007-09 CAPITAL BUDGET REQUEST—REPAIR AND MINOR PROJECTS

District Director of Facilities Greg Plummer advised the board they were provided the unprioritized list of projects at the February board meeting. The prioritized lists are brought to today's meeting for consideration of approval. Mr. Plummer reviewed the prioritized lists of repair projects for both Spokane Community College and Spokane Community College (projects for the Institute for Extended Learning are included in the SFCC list) and minor capital projects. Questions were asked and answered.

Carol Landa-McVicker moved and Ben Cabildo seconded that the Board of Trustees of Washington State Community College District 17 approve the proposed repair and minor projects as submitted, and authorize the administration to prepare the appropriate documentation, making technical adjustments to budgets and scopes as necessary, to be submitted as part of the 2007-2009 capital budget request to the State Board for Community and Technical Colleges.

No. 06-05, Vote:

*Yes: Patty Shea
Yes: Ben Cabildo
Yes: Carol Landa-McVicker
Yes: Tom Kneeshaw
Yes: Helen Malone*

REPORT: I-BEST PROGRAM UPDATE

Dr. Dixie Simmons, Institute for Extended Learning vice president, introduced the presentation on the Integrated Basic Education and Skill Training (I-BEST) program. She explained I-BEST is a collaboration between the three CCS educational units; it offers professional-technical programs that begin below college level and lead to high-wage jobs or a college certificate or degree. This program is seen as a key step for participants to work their way out of poverty. Dr. Joe Dunlap, vice president for learning at Spokane Community College, reported the program works to match labor market gaps with a student interest; other components are the integration of ABE and ESL classes and course transitions to SCC certificates and degrees. Dr. Dunlap reviewed what administrators have learned as this program has begun its initial offering, and future plans for the program. Questions were asked and answered.

BREAK

The meeting recessed at 10:55 a.m. and reconvened at 10:15 a.m.

STATUS REPORTS: CAPITAL PROJECTS IN PROGRESS AND BUDGET AND EXPENDITURES

These standing reports are provided for the information of the board. District personnel were available to answer questions and/or provide details.

Greg Plummer reported the Spokane Falls Community College Business and Social Science Building bid came in within budget. Chancellor Gary Livingston advised the board that although there was only one bidder for the project, the administration "did our due diligence" by checking out the firm, and can report having no reservations regarding this contractor.

REMARKS FROM THE WASHINGTON FEDERATION OF STATE EMPLOYEES REPRESENTATIVE

David Cosby provided the following report:

- The Federation is moving ahead with the collective bargaining process, noting they have not yet met with the Governor's representatives but anticipate that will happen in mid-April
- Head Start staff are very happy about starting to move into the West Central Community Center
- Marlene Cortez sends her regrets that she was unable to attend today's meeting

REMARKS FROM THE ASSOCIATION FOR HIGHER EDUCATION PRESIDENT

Carla Naccarato-Sinclair provided the following report:

- She just returned from a higher ed conference in Orlando where one topic was the Student Academic Bill of Rights, which she described as an attack on the classroom and academic freedom
- The Secretary of Education has a commission looking at higher education; one of the concerns regarding this is the focus on accountability and the possible attempt to tie financial aid to graduation rates

REMARKS FROM SPOKANE COMMUNITY COLLEGE

Jeff Gander was introduced as the new classified staff representative for SCC.

Greg Richards provided the following report on behalf of faculty:

- The Business Department representatives will travel to the University of Idaho to research branding
- The SCC DEC fundraiser held at Longhorn Barbecue on March 7 raised approximately \$1,400
- A pastry chef instructor traveled to Orlando, Florida, for a week-long sugar sculpture class
- Spokane Teachers Credit Union made a presentation entitled “Geeks to Geezers” at the Business Division meeting; the information focused on students of the “Y generation” and how to connect with these students

President Hanson provided the following report:

- Representative Timm Ormsby and Senator Mark Schoesler will provide a legislative update presentation to SCC students on April 13; on the same day Secretary of State Sam Reed will also visit the campus; both events were made possible by Associated Student Council President Kitara McClure in conjunction with College Civics Week
- The April 12 President’s Speakers Series will feature Dr. Gregory Stock
- A new Campus Technology Advisory Committee has been formed to review the campus technology strategic plan

REMARKS FROM SPOKANE FALLS COMMUNITY COLLEGE

Student Representative Andrew VanWinkle reported student government is going through many changes at the present time; there is a new student body president who anticipates attending the next board meeting in April.

John Hernandez provided the following report on behalf of faculty:

- Welcomed Andrew VanWinkle to the board meeting

- Extended kudos to Laura Shinskie for her presentation, adding she is a graduate of Spokane Falls Community College

Cindi Nordby provided the following report on behalf of classified staff:

- Classified Staff Council is in the process of planning their spring luncheon in April
- Review and updating of the bylaws has been completed
- SFCC students leave on March 25 for Waveland, Mississippi, to participate in the Katrina relief project

President Mark Palek provided the following report:

- Graphic Design students participated with Fine Arts students from Skagit Valley College, creating posters to promote Washington state
- Graphic Design students also submitted designs for a Craven's Coffee special blend for Spokane's Promise
- The Spokane Ad Federation, which consists of advertising and marketing programs from all the colleges in the area, held their annual awards event, and of the 14 awards available, 13 were bestowed upon Spokane Falls Graphic Design students
- Two SFCC students will depart for Florence, Italy, next week as part of the Study Abroad Program
- Reported/reviewed those administrators assuming coverage for Pam Praeger while she is on extended leave
- Reported he will be chairing his first accreditation visit in April at Mile City, Montana

REMARKS FROM THE INSTITUTE FOR EXTENDED LEARNING

Brian Thompson provided the following report on behalf of students:

- The mid-quarter student social was very successful with a very encouraging number of students attending
- Kay Fitzgerald, IEL manager of Families that Work, has shared posters that focus on tolerance and acceptance, with accompanying booklets to help bring the students even closer together

Marie Goetz provided the following report on behalf of classified staff:

- Colville staff have moved the locations of some of their offices to better serve the students
- A graduation ceremony will be held on Wednesday, March 22, in Colville for the LPN program
- A Women's History Month commemoration will be held at the IEL Lodge on March 24

Mary Ann Nardecchia provided the following report on behalf of faculty:

- The Displaced Homemaker program was featured recently on KHQ-TV
- A silent auction benefit was held to raise money for the PACE-SEER scholarship fund
- A Career Day was held on March 8
- There were a record number of GED completions at Airway Heights—130 GEDs were awarded to inmates at the correction center on March 15
- The LPN graduation on March 22, which will graduate 14 licensed practical nurses, is the first graduating class of the rural education program that brought praise from Governor Gregoire with a Best Practices Award received last year

Executive Vice President Jim Perez provided the following report:

- The Head Start Policy Council heard a presentation from District Director of Head Start Kris Miller regarding the impact of expected budget cuts to the program; the target is now to reduce the budget by 6%, which comes on the heels of last year's budget cut of 9%; the strategies used last year to address the budget cut minimized program impact; this year's cuts are expected to affect the providing of services; various tactics to address the budget impact are being reviewed
- He attended the graduation ceremony at the Airway Heights Correction Center, and was taken aback by the largest group of GED graduates; in addition, there were nine individuals who received vocational program degrees; five individuals who received vocational certificates had already been released from the facility, and all were gainfully employed

REMARKS FROM THE CHANCELLOR

Dr. Gary Livingston provided the following report:

- Commented on the severity of the cuts being faced by the Head Start program; he was included in a recent meeting with Secretary of Education Spelling when she visited Spokane, and was able to express concern regarding the impact to Early Childhood and Head Start of these cuts
- Passed out an informal list of 2007-09 challenges and opportunities created by SBCTC Director Charlie Earl
- The legislative session was good; he did hear last week that the Governor is considering vetoing the exclusion of community colleges from the Smart Buy; it is his understanding that when the bill was presented to her she expected an exclusion for higher education—when it only excluded community colleges she resisted, and the bill was placed on the stack for possible veto; this could equal a \$200,000 cut over the biennium for Community Colleges of Spokane
- The Shin Bill, an “economic development tool,” has also been marked for possible veto; the bill provides training money, but requires companies to pay and is less useful to CCS than JSP funding; talks have begun with legislators

that protects the funding through the Shin Bill, and then work to make the program more appealing to business by converting the funding to JSP money

- WACTC has been discussing common course numbering; there are now differing opinions and the topic will be back at the March WACTC meeting; at that meeting WACTC will also decide upon the of tuition increase recommendation that will be made to the SBCTC
- Reminded the board they will be in retreat on May 12, 9:00 a.m. to 12:00 p.m., regarding the 2006-07 budget

REMARKS FROM THE BOARD AND BOARD CHAIR

Tom Kneeshaw reported he received an email announcing the pending retirement of Dean of Instruction for Rural Programs Herb Munro. Mr. Kneeshaw acknowledged Mr. Munro as the “greatest pioneer and innovator of rural educational outreach for community colleges in the country, certainly in the northwest.” He shared that Herb would be sorely missed.

Carol Landa-McVicker reported she attended the Business Leaders Diversity Breakfast, IEL Career Day, Change Point graduation, the State of the County Address, and the LDP Friday Forum.

Patty Shea reported she and Dr. Livingston met with Avista Utilities President Scott Morris, her boss, to request the company’s written support for federal matching funds for the Magnuson Building. She attended the Business Leaders Diversity Breakfast, the CCS Foundation Board meeting, and the State of the County Address. In addition, she made a one-hour presentation to Leadership Spokane about Community Colleges of Spokane.

Ben Cabildo reported he attended the “What’s Happening to Liberty?” presentation at the IEL, the State of the County Address, the Business Leaders Diversity Breakfast, and the IEL Career Day event.

Helen Malone reported she attended the Head Start Policy Council meeting, IEL Career Day, the Business Leaders Diversity Breakfast, the SADC meeting, the DEC fundraising event at Longhorn Barbecue, and the State of the County Address. Additionally, she met with the Governor’s Spokane Office Representative Sheila Collins regarding possible gubernatorial vetoes and the effect these would have on CCS. She stated the Head Start budget cuts are absolutely heart wrenching.

EXECUTIVE SESSION

Chair Helen Malone called for an executive session at 11:08 a.m. for the purposes of reviewing the performance of public employees. Executive session was expected to last until 11:38 a.m. Action would be taken.

ACTION: CONSIDERATION OF THE GRANTING OF TENURE FOR WINTER QUARTER 2006

The board returned to open session at 11:28 a.m.

Tom Kneeshaw moved that WHEREAS, the Board of Trustees is duly authorized and vested by law as the appointing authority; and WHEREAS, the appointing authority has reviewed and given reasonable consideration to the appropriate documentation and evaluations compiled by the faculty review committees for the purpose of recommendation of tenure and/or non-renewal for a probationary faculty appointment;

BE IT THEREFORE RESOLVED that the appointing authority hereby grants an award of tenure to the following probationary academic employees and hereby directs the chancellor/ chief executive officer to take any and all appropriate action in carrying out this decision.

John R. Barnett	SCC	Electronics
Suzanne E. Bassett	SCC	Life Science
Greg O. Cripe	SFCC	Mathematics
Richard J. Harless	SCC	Pre-Hospital Care
Mead M. Jordan	SCC	Physical Science
Stacy S. Kowtko	SCC	History
Julie G. Litzenberger	SCC	Culinary Arts
George H. Timm	SFCC	Life Science
Steven R. Wilson	SCC	Electronics

Carol Landa-McVicker seconded the motion.

No. 06-06, Vote:

*Yes: Patty Shea
Yes: Ben Cabildo
Yes: Carol Landa-McVicker
Yes: Tom Kneeshaw
Yes: Helen Malone*

Tom Kneeshaw further moved that BE IT THEREFORE RESOLVED that the appointing authority hereby grants an extension of up to three (3) quarters of the tenure review process for the following probationary faculty member, as recommended by the tenure review committee, and as consented to in writing by the probationary faculty member.

Bernadette Y. Vielbig	SFCC	Art
-----------------------	------	-----

Carol Landa-McVicker seconded the motion.

No. 06-07, Vote:

*Yes: Patty Shea
Yes: Ben Cabildo
Yes: Carol Landa-McVicker
Yes: Tom Kneeshaw
Yes: Helen Malone*

EXECUTIVE SESSION

Chair Helen Malone called for an executive session at 11:35 a.m. for the purposes of discussing litigation or potential litigation. Executive session was expected to last until 11:50 a.m.

ADJOURNMENT

The meeting adjourned at 11:45 a.m. No further action was taken.

Secretary, Board of Trustees

Chair, Board of Trustees