

MINUTES

WASHINGTON STATE COMMUNITY COLLEGE DISTRICT 17 BOARD OF TRUSTEES REGULAR MEETING

Present: Helen Malone (chair), Ben Cabildo, Carol Landa-McVicker, and Patty Shea. Also present were Gary Livingston, Linda McDermott, Scott Morgan, Greg Stevens, Anne Tucker, Maureen McGuire, Steve Hanson, Mark Palek, S. James Perez, Joseph Dunlap, Dixie Simmons, Terri McKenzie, Carla Naccarato-Sinclair, Greg Richards, John Hernandez, Mary Ann Nardecchia, David Cosby, Marlene Cortez, Denise McKinnon, and Christine Pearl (recorder)

Guests: Greg Plummer, Dick Hol, John Huffstutter, Ken Burrus, Bobby Lee, Joe Kinney, Mary Harnetiaux, Christie Dalsanders, Jim Martinson, Jenni Rosselli, Erik Anderson, Kenny Krestian, Cassie Duncan, Katherine Compogno, Katlyn Laughlin, Heather Wilson, Michael Neiswender

Excused: Don Cox

TRANSFER OF THE GAVEL

Immediate Past Chair Helen Malone transferred the gavel to Chair Carol Landa-McVicker. Ms. Landa-McVicker presented Mrs. Malone a commemorative gavel and thanked her for her service as chair of the Board of Trustees for the past year.

CELEBRATING SUCCESS: COMMUNITY COLLEGES OF SPOKANE ATHLETIC TEAMS AND COACHES

District Athletic Director Ken Burrus used this opportunity to celebrate the outstanding achievement of the fall sports teams and to also acknowledge the accomplishments of the scholar athletes. The men's soccer team, coached by Kenny Krestian, finished second in the region and the women's volleyball team, coached by Jenni Rosselli, finished fourth in the region. The men's and women's cross country teams are both coached by Erik Anderson, and both teams won the NWAACC tournament championships; Coach Anderson was named NWAACC Coach of the Year for both men's and women's cross country. The women's soccer team, coached by Jim Martinson, finished the season second in the region and won their first ever NWAACC championship; Coach Martinson was named NWAACC Coach of the Year.

Community Colleges of Spokane scholar athletes include:

- Eric Bofenkamp, Men's Soccer, 3.82 GPA
- Keith Kirsch, Men's Soccer, 3.83 GPA
- Lindsey Jacobs, Women's Soccer, 3.44 GPA
- Katlyn Laughlin*, Women's Soccer, 3.31 GPA
- Heather Wilson*, Women's Soccer, 3.53 GPA
- Jennifer Wisse, Women's Soccer, 3.43 GPA
- Katherine Compogno*, Women's Cross Country, 3.48 GPA
- Cassie Duncan*, Volleyball, 3.71 GPA

All of these students were named to the NWAACC All Academic Sports Team for their event (*these students were in attendance at the meeting and were introduced to the Board.)

Mr. Burrus continued his presentation by explaining two new district-wide initiatives that have been put into place to track and to assist student athletes academically; the goal is to assure that student athletes graduate.

Chief Financial Officer Linda McDermott provided the Board with an update regarding athletic waivers and scholarships. Beginning in 2007-2008, authority has been granted by the State Board for Community and Technical Colleges to provide up to a 25% waiver of tuition for a full-time student athlete (calculated at 15 credits). The maximum NWAACC scholarship that would be allowed would be 40%. Student athletes would now see a scholarship equal to approximately 65% of their tuition as compared to the previous award of \$200. Ken Burrus added that each sport has a certain number of scholarships that can be awarded.

CALL TO ORDER, PLEDGE OF ALLEGIANCE, ROLL CALL

The Board of Trustees of Washington State Community College District 17 held a regular meeting in the East and West Board Rooms of the Max M. Snyder Building, Spokane Community College, 20000 N. Greene Street, Spokane, Washington, on Tuesday, January 16, 2007. Chair Carol Landa McVicker called the meeting to order at 8:50 a.m., followed by the Pledge of Allegiance and roll call.

INTRODUCTIONS AND OPEN MICROPHONE

No introductions were made and no one requested to speak at open microphone.

At this time, Chief Human Resources Officer Greg Stevens provided a presentation of materials the CCS team will be using during their recruiting trip and job fair in California later this month. Appreciation was expressed to the Publication and Graphics department for their production of some very excellent materials.

APPROVAL OF MINUTES

Helen Malone moved and Ben Cabildo seconded that the minutes of the December 19, 2006, regular meeting be approved as presented.

No. 07-01, Vote:

*Yes: Ben Cabildo
Yes: Patty Shea
Yes: Helen Malone
Yes: Carol Landa-McVicker*

REPORT: ALERT OF TENURE CONSIDERATION FOR WINTER QUARTER 2007

Chief Human Resources Officer Greg Stevens reported there are 15 faculty members in their eighth quarter of tenure review to be considered for tenure by the Board at the March 20, 2007, board meeting:

Tami K. Absalonson	SCC	Electronics Engineering
Erik W. Anderson	SCC	Physical Education
Asa M. Bradley	SFCC	Physics
Bonnie J. G. Brunt	SFCC	Spanish
Todd A. Conery	SCC	Diesel/Heavy Duty Equipment
Michael J. Coutts	SCC	Air Conditioning, Refrigeration & Heating
Melanie A. Endicott	SCC	Health Information Management
Cindy A. (Fritshman) Schultz	SCC	Horticulture
Renee C. Goffinet	SCC	General Business
Bernard D. Hewey	SFCC	Orthotic-Prosthetic Technician
Christopher A. Kent	SCC	Geography/Anthropology
Mary K. Nagel	SFCC	Librarian
Jeffery E. Rogers	SCC	Automotive Technology
James W. Scheidegger	SCC	Electronics Engineering
Ricky M. Street	SCC	Accounting

Mr. Stevens advised the tenure files will be in the board office on or before February 1, 2007, for trustee review.

REPORT: FALL QUARTER 2006 FINAL ENROLLMENT REPORT; WINTER QUARTER 2007 ENROLLMENT REPORT

Chief Financial Officer Linda McDermott updated the Board regarding enrollment. For fall quarter 2006, IEL enrollment exceeded target, while both SCC and SFCC were slightly below target; overall, CCS was within 1.1% of the fall quarter funded target. Mrs. McDermott explained the state board rule that unless a college meets 100% of enrollment target, based on a two-year average, they will not qualify for

growth FTEs in the ensuing fiscal year; growth FTEs are the primary way in which the legislature funds new money to college budgets.

District Institutional Research Director Joe Kinney prepared a chart that projected, based on his research, CCS will meet the 100% average for the two years (2005-2006 and 2006-2007) and qualify for enrollment growth FTEs for the next fiscal year.

Chancellor Gary Livingston advised the Board of two strategies that have been implemented in support of enrollments: 1) the presidents have decided to apply additional funding toward developing increased IEL enrollments; and, 2) SCC is investing reserve funds to open additional apprenticeship slots. Dr. Livingston added the population not represented in FTE enrollments is Running Start, which is addressed as a CCS legislative priority. Running Start students are in classrooms, they are being served, they receive considerable student services resources, they receive college credit—"and we believe we should get credit for those students that we are serving, at least toward target or some proportionate representation toward target."

REPORT: ENROLLMENT TRENDS—HIGH SCHOOL PARTICIPATION

Chief Operations Officer Scott Morgan, representing the District Enrollment Management Taskforce, reported to the Board findings of a study regarding 2004 high school students' college attendance patterns. The SPI study showed statewide 54.6% of high school students attended college in the next year following graduation. Of that number, 50% attended community and technical colleges; in our region, nearly half of the high school students that attend college in the year following graduation attend a Community Colleges of Spokane college. It was suggested this information would be useful in sharing with legislators.

BREAK

The meeting recessed at 9:50 a.m. and reconvened at 10:05 a.m.

STATUS REPORTS: CAPITAL PROJECTS IN PROGRESS AND BUDGET AND EXPENDITURES

These standing reports are provided for the information of the Board. District personnel were available to answer questions and/or provide details.

REMARKS FROM THE ASSOCIATION FOR HIGHER EDUCATION PRESIDENT

Carla Naccarato-Sinclair provided the following report:

- Joe Dunlap and Jim Minkler provided a common course numbering presentation to Faculty Senate
- A workshop for new faculty will be held in February
- She's looking forward to many legislative-related activities in the near future

REMARKS FROM THE WASHINGTON FEDERATION OF STATE EMPLOYEES REPRESENTATIVE

David Cosby provided the following report:

- He's looking forward to the CCS legislative trip next week; later in the session he will also make a trip on behalf of Washington Federation of State Employees
- On December 14th WFSE Local 1221 held their first legislative dinner; eight legislators attended

REMARKS FROM SPOKANE COMMUNITY COLLEGE

Greg Richards provided the following report on behalf of faculty:

- On January 10th 500 DECCA students from throughout Washington state attended an event hosted by SCC; this event was planned entirely by SCC students as a course-related project

Marlene Cortez provided the following report on behalf of classified staff:

- Staff is working to get students enrolled
- Dean of International Programs Tom Patterson is going to Canada; part of his visit will be used to promote CCS distance learning courses
- Winter quarter distance learning courses filled very quickly; it has been decided to start waiting lists so another section of a course may be opened, if needed

President Steve Hanson provided the following report:

- The Black Student Union Club hosted the Martin Luther King, Jr. Celebration on January 11
- A Robotics competition preliminary meeting was held on campus recently
- He attended the Spokane Regional Chamber's forum on manufacturing
- The Hagan Center hosted a Leadership Fair in conjunction with the LDP Forum, at which SCC Vice President Terri McKenzie was the keynote speaker
- Whitworth College will be hosting a conference on a leadership scholarship program, which involves bringing in diverse/multi-cultural students from urban areas; there has been an expressed desire to expand this program to a community college track

REMARKS FROM SPOKANE FALLS COMMUNITY COLLEGE

Michael Neiswender provided the following report on behalf of students:

- This past week was “Welcome Week” on campus
- The student government organization is very interested in working with other college organizations in support of the college theme: sustainability
- Student government is reviewing its constitution for the upcoming elections this quarter

John Hernandez provided the following report on behalf of faculty:

- He’s looking forward to the SFCC Martin Luther King, Jr. Luncheon on January 17th
- He shared comments regarding how all CCS employees can be recruiters, either directly or indirectly

President Mark Palek provided the following report:

- It was recently learned there will be no new competition for Title III proposals
- The focus at SFCC is not necessarily on recruitment of new students, but more on improving retention rates; an “early alert system” has been instituted with faculty to establish more contact with students that may need additional help
- Paul Haeder has just completed a text book chapter describing SFCC’s efforts around sustainability
- The second year has begun on the Audio Technician Program—the lab is up and running
- Occupational Assisting is being reviewed as a possible new program

REMARKS FROM THE INSTITUTE FOR EXTENDED LEARNING

Mary Ann Nardecchia provided the following report on behalf of faculty:

- A fundraiser, Bowling for Literacy, will be held on February 19th at Lilac Lanes

Denise McKinnon provided the following report on behalf of classified staff:

- Classified staff is working hard to get students recruited and registered

Interim Executive Vice President Jim Perez provided the following report:

- A locally published magazine, *Logan*, which focuses on fashion and lifestyle for young people with disabilities, approached the IEL to publish an article in each of the next three editions
- In his work with the district-wide student services group—they have recently completed updating the Student Code of Conduct; the document is currently in the approval process and will be brought to the Board in March for consideration of approval

- Head Start recently received a small grant from The Harris Fund for Children's Dental Health; this will permit the implementation of a family oral health education program
- The ABE program has been working with a federal grant focused to improve services to all students, especially those with special learning needs
- Encouraged participation in the Bowling for Literacy fundraiser, noting the CCS Foundation will match every dollar raised

REMARKS FROM THE CHANCELLOR

Chancellor Gary Livingston provided the following report:

- Announced upcoming WACTC and TACTC meetings, advising appointments with legislators have been scheduled along with the legislative reception; the focus will be the Governor's budget regarding equipment, the technology provision, increased funding for literacy, and tuition
- Talks continue for raising Magnuson Building matching funds
- Chief Operations Officer Scott Morgan is working with legislative staff members to make sure maintenance and operation funding comes with the Magnuson Building
- The District Financial Advisory Committee is being formed and the meeting schedule has been distributed; the process for building the budget assumptions is underway

REMARKS FROM THE BOARD AND BOARD CHAIR

Patty Shea reported she attended board meeting agenda planning and the CCS Foundation board meeting, noting she was especially impressed by the Touch the Future House project.

Ben Cabildo reported he participated in many of the Martin Luther King, Jr. events, attended the CCS District Equity Council meeting, the IEL WorkFirst graduation ceremonies, and met with IEL Diversity Programs Coordinator Jim Mohr.

Helen Malone reported she attended the Head Start budget committee meeting, the Head Start policy council meeting, the ChangePoint! open house, the Martin Luther King, Jr. commemoration at SCC, and participated in the community unity walk on Martin Luther King, Jr. Day.

Carol Landa McVicker reported she attended the WorkFirst graduation, the SCC and community Martin Luther King, Jr. events, and the board meeting agenda planning meeting.

ADJOURNMENT

The meeting adjourned at 11:08 a.m. No further action was taken.

Secretary, Board of Trustees

Chair, Board of Trustees