

MINUTES

WASHINGTON STATE COMMUNITY COLLEGE DISTRICT 17 BOARD OF TRUSTEES REGULAR MEETING

Present: Patty Shea (chair), Greg Bever, Ben Cabildo, Don Cox, and Carol Landa-McVicker. Also present were Gary Livingston, Linda McDermott, Greg Stevens, Anne Tucker, Maureen McGuire, Joe Dunlap, Mark Palek, Scott Morgan, Carol Riesenber, Terri McKenzie, Amy Lopes-Wasson, Anne Tucker, Jim Minkler, Carla Naccarato-Sinclair, Greg Richards, John Hernandez, Mary Ann Nardecchia, David Cosby, Marlene Cortez, Sharon Kelly, Beverlee Witham, and Christine Pearl (recorder)

Guests: Greg Plummer, Mark Mattke, Dan Bly, Dick Hol, Christine Armstrong, Lynn Holmes, Marti Thomas, Pam O'Connor, Dennis Dunham, Joanne Murcar, Katherine Proff, Catherine Crow

TRANSFER OF THE GAVEL

Immediate Past Chair Carol Landa-McVicker transferred the gavel to Chair Patty Shea. Ms. Shea presented Ms. Landa-McVicker a commemorative plaque and thanked her for her service as chair of the Board of Trustees for the past year.

CELEBRATING SUCCESS: SPOKANE COMMUNITY COLLEGE MASSAGE THERAPY PROGRAM

Dr. Christine Armstrong, interim dean of health and environmental sciences, and Marti Thomas, massage therapy program director, provided a presentation on the SCC Massage Therapy Program. Currently there are 18 students in this evening program; the first graduating class will be in spring 2008. Massage therapists earn an average wage of \$22.80 per hour; there is a projected demand increase of 2% per year in this field.

Student Catherine Crow provided the Board information about her background and what brought her into the Massage Therapy Program. Using Trustee Carol Landa-McVicker as her subject, Ms. Crow gave a demonstration of seated massage.

CALL TO ORDER, PLEDGE OF ALLEGIANCE, ROLL CALL

The Board of Trustees of Washington State Community College District 17 held a regular meeting in the East and West Board Rooms of the Max M. Snyder Building, 2000 N. Greene Street, Spokane, Washington, on Tuesday, January 15, 2008. Chair

Patty Shea called the meeting to order at 8:56 a.m., followed by the Pledge of Allegiance and roll call.

INTRODUCTIONS AND OPEN MICROPHONE

No introductions were made and no one requested to speak at open microphone.

APPROVAL OF MINUTES

Carol Landa-McVicker moved and Ben Cabildo seconded that the minutes of the December 14, 2007, special meeting, and the December 18, 2007, regular meeting be approved as presented.

No. 08-01, Vote:

*Yes: Don Cox
Yes: Ben Cabildo
Yes: Greg Bever
Yes: Carol Landa-McVicker
Yes: Patty Shea*

REPORT: ALERT OF TENURE CONSIDERATION FOR WINTER QUARTER 2008

Chief Human Resources Officer Greg Stevens reported there are 13 faculty members in their eighth quarter of tenure review to be considered for tenure by the Board at the March 18, 2008, board meeting:

Ann M. Ciasullo	SFCC	English
Nancy A. Coffey	SCC	Librarian
Julia S. Doyle	SCC	Nursing
Lawrence M. Massey	SFCC	Speech
Brenda E. McCracken	SCC	Anatomy and Physiology
Jason R. Nix	SFCC	Journalism
Debra K. Olson	SFCC	Mathematics
Diana K. Osborne	SCC	General Business
Laura E. Read	SFCC	English
Sandra J. Ross	SFCC	Education
Methea K. Sapp	SCC	Anatomy and Physiology
Lori A. Tochterman	SCC	Nursing
Lisa M. Wolfe	SCC	Administrative Office Systems

Mr. Stevens advised the tenure files will be in the board office not later than February 1, 2008, for trustee review.

**REPORT: FALL QUARTER 2007 FINAL ENROLLMENT REPORT;
WINTER QUARTER 2008 ENROLLMENT REPORT**

Chief Financial Officer Linda McDermott reported CCS is progressing satisfactorily toward the annual enrollment target when compared to historical trends. To date the district has met 72% of the enrollments needed for target.

REPORT: JOB SKILLS PROGRAM UPDATE

Dean of Instruction for Business and Community Training Dr. Joanne Murcar and Manager of Economic Development and Tribal Relations Katherine Proff provided the presentation. Challenges, opportunities, and benefits to the participating businesses were all topics covered. Community Colleges of Spokane have seven current Job Skills Programs that for 2007-2008 received \$919,410 in total funding received and trained 1,160 individuals. One project, Trans-Systems, Inc. of Airway Heights, has the potential to become a statewide endeavor. Trustee Ben Cabildo suggested an advisory group be formed for the Job Skills Program.

BREAK

The meeting recessed at 9:50 a.m. and reconvened at 10:10 a.m.

**REPORT: COMMUNITY COLLEGES OF SPOKANE YEAR END
FINANCIAL REPORT**

Chief Financial Officer Linda McDermott provided an overview of the annual financial statements and supplementary schedules for the fiscal year that ended June 30, 2007. Significant points were the \$17.4 million in aid received by CCS students; it was noted that after tuition and fees are paid the remainder of this money is infused into the local economy to pay rent, buy food and secure transportation. Also of note was the ending balance in the operating reserve account; as a unit the district has met 108.24% of the reserve goal, which is 5.41% of the operating budget. Chancellor Livingston stated this reserve would serve the district well should there be a crisis.

**STATUS REPORTS: CAPITAL PROJECTS IN PROGRESS, BUDGET AND
EXPENDITURES, AND HEAD START**

These standing reports are provided for the information of the Board. District personnel were available to answer questions and/or provide details.

Greg Plummer, district director of facilities, advised the Board of the ranking of CCS projects submitted for capital funding. Mr. Plummer reported that statewide 59 major projects were submitted from 34 community and technical colleges; 16 of

the 59 projects have made the “draft cut.” In the renovation category both the SCC and SFCC projects were ranked below the cut off and did not receive funding; in the matching fund category the SCC project was ranked below the cut off, but the SFCC project was funded at \$4.4 million. The replacement category saw the SCC project ranked below the cut off and the SFCC project funded at \$31.8 million. Mr. Plummer went on to explain the next steps in the process; he also thanked those who assisted in putting the CCS proposals forward: the campus PRR design committees, IEL CEO Scott Morgan and District Director of Capital Projects Dennis Dunham.

Dan Bly, interim district director of Head Start, reported word has been received from the Washington State Association of Head Start that the Head Start federal budget cut would be taken internally and not passed on to the agencies.

REMARKS FROM THE WASHINGTON FEDERATION OF STATE EMPLOYEES REPRESENTATIVE

David Cosby provided the following report:

- he attended lobby training this past weekend
- members are gearing up for collective bargaining

REMARKS FROM THE ASSOCIATION FOR HIGHER EDUCATION PRESIDENT

Carla Naccarato-Sinclair provided the following report:

- classes are back in session
- the new SFCC building is open
- the legislature is in session; she is traveling to Olympia to represent AHE

REMARKS FROM THE INSTITUTE FOR EXTENDED LEARNING

Mary Ann Nardecchia provided the following report on behalf of faculty:

- Bowling for Literacy will be held on February 18, noon to 3:00 p.m., at North Bowl; this event is a fundraiser for the IEL Adult Education and Transitional Studies programs
- professional clothing is being collected for the February 26th IEL Career Gear Fashion Show to be held at The Lodge

Beverlee Witham provided the following report on behalf of classified staff:

- professional clothing is being collected for the February 26th IEL Career Gear Fashion Show to be held at The Lodge
- Bowling for Literacy will be held on February 18, noon to 3:00 p.m., at North Bowl

Chief Executive Officer Scott Morgan provided the following report:

- introduced Amy Lopes-Wasson as the IEL's new dean of student services
- advised the IEL will begin their strategic planning process at the end of the month

REMARKS FROM SPOKANE COMMUNITY COLLEGE

Sharon Kelly provided the following report on behalf of classified staff:

- the Stop the Hate committee has planned a three-day train-the-trainer workshop, January 30—February 2; the registration fee is \$295 and everyone is welcome
- Classified Staff Council will hold a Winter Warm-up on January 29 from 11:00 a.m. to 1:00 p.m.

Greg Richards provided the following report on behalf of faculty:

- the sustainability presentation "King Corn" will take place on January 23, 11:30 a.m., in the SCC Lair Auditorium
- the 5th Annual DECCA fundraiser at the Longhorn Barbecue on Argonne will be held on March 4th from 4:00—9:00 p.m.
- the SCC Public Forum: "Martin Luther King's Dream vs. Hip Hop" will be held at the Garland Theatre on January 15 from 6:00—8:00 p.m.

Interim President Joe Dunlap provided the following report:

- SCC ASC President Ryan Naccarato has been selected for the All Washington Academic Team
- announced local high schools and colleges have also been invited to attend the "Martin Luther King's Dream vs. Hip Hop" event
- *The Festival of Foodies* event will be held on the SCC campus on January 26
- the President's Speakers Series on February 5th will feature Orville Schell
- a celebration of the Chinese New Year will be held in the Lair on February 10 from 9:00 a.m. to 5:00 p.m.

REMARKS FROM SPOKANE FALLS COMMUNITY COLLEGE

John Hernandez provided the following report on behalf of faculty:

- the SFCC Martin Luther King, Jr. Luncheon will be held on January 16th beginning at 11:30 a.m.

President Mark Palek provided the following report:

- SFCC hosted a statewide hearing for the Perkins Plan
- the classic play *Oedipus the King* will be presented by the SFCC Revelers Club beginning February 28th
- the Transportation and Logistics Management program is readying to recruit

- recruitment will be active on the campus with 13 faculty positions and four to five administrative positions available
- the new campus building—sn-w'ey'-mn—is up and running with few glitches

REMARKS FROM THE CHANCELLOR

Chancellor Gary Livingston provided the following report:

- provided the Board with a copy of the draft Board of Trustees Strategic Plan 2008—2011 for their review of changes made since the special Board meeting held on December 14, 2007; this document will be brought back to the February Board meeting for consideration of acceptance
- he attended the TACTC Winter Conference at which he and the trustees had the opportunity to host a most successful dinner with local legislators
- CCS will be co-sponsoring the Greater Spokane Inc. State of the City Breakfast on February 8th
- IEL CEO Scott Morgan provided an update on the 2009-11 capital budget request; Mr. Morgan advised the state board recently completed the initial stage of ranking college proposals for new major projects; while the 2009-11 budget process is still in its early stages, he anticipates the budget will likely include the following projects/funding levels for CCS:
 - Repairs category: \$1,232,000 for SCC and \$1,035,000 for SFCC
 - Minor Projects category: \$931,400 for SCC and \$762,600 for SFCC
 - New Major Projects: \$4 million for the SFCC stadium and athletic fields, and \$31.7 million for the SFCC Fine Arts/Photography Building project

REMARKS FROM THE BOARD AND BOARD CHAIR

Greg Bever reported he attended the CCS District Financial Advisory Committee meeting.

Ben Cabildo reported AHANA recently joined Community Minded Enterprises; he has been mentoring a number of students sent to him by SFCC, an activity he enjoys very much.

Carol Landa-McVicker reported she attended the Head Start Policy Council meeting and the CCS Leadership Development Forum.

Don Cox thanked Carol Landa-McVicker for her service as Board chair and for representing the Board so well over the past year.

Patty Shea reported she attended the agenda planning meeting, the CCS Foundation Board meeting and the Auditor's Exit Conference.

ADJOURNMENT

The meeting adjourned at 12:08 p.m. No further action was taken.

Secretary, Board of Trustees

Chair, Board of Trustees