MINUTES

WASHINGTON STATE COMMUNITY COLLEGE DISTRICT 17
BOARD OF TRUSTEES
REGULAR MEETING

Present: Patty Shea (chair), Greg Bever, Ben Cabildo, and Carol Landa-McVicker. Also present were Gary Livingston, Joe Dunlap, Mark Palek, Scott Morgan, Linda McDermott, Greg Stevens, Anne Tucker, Jim Minkler, Maureen McGuire, Dixie Simmons, Carla Naccarato-Sinclair, Greg Richards, John Hernandez, Mary Ann Nardecchia, David Cosby, Kathy Rynning, Cheryl Bivens, Dawn Chavez, Oscar Ocaña and Christine Pearl (recorder)

Guests: Greg Plummer, Mark Mattke, Molly Popchock, Lay Maung, Patty Allen, Dennis Dunham, Steve McNutt, Dana Harbaugh, Melissa McFadgen, Frank Gowdy, Jocelyn Fitzgerald

Excused: Don Cox

CELEBRATING SUCCESS: INSTITUTE FOR EXTENDED LEARNING VOCATIONAL ENGLISH AS A SECOND LANGUAGE

The Institute for Extend Learning's WorkFirst Manger Jenni Martin and ESL Coordinator Molly Popchock provided information to the Board regarding the Vocational ESL pilot project. The 23 students in the pilot group were referred by the WorkFirst Program; each of them had several issues with which they were struggling in addition to language.

There were four instructional units incorporated into the project:

- Personal ID/Family/Home
- Medical/Health
- American Systems
- Work Safety/Job Readiness

Computer literacy was infused into each unit.

When outcomes were measured, students did increase their oral proficiency and 80% achieved subject-area gain; in addition, the program earned 51 momentum points. Unfortunately, due to the economy, the state contract for this program was not renewed.

CALL TO ORDER, PLEDGE OF ALLEGIANCE, ROLL CALL

The Board of Trustees of Washington State Community College District 17 held a regular meeting in the East and West Board Rooms of the Max M. Snyder Building, 2000 N. Greene Street, Spokane, Washington, on Tuesday, March 17, 2009. Chair Patty Shea called the meeting to order at 9:05 a.m., followed by the Pledge of Allegiance and roll call.

INTRODUCTIONS AND OPEN MICROPHONE

Spokane Falls Community College President Mark Palek introduced the college's new Director of Institutional Effectiveness, Katie Freed.

No other introductions were made and no one requested to speak at open microphone.

APPROVAL OF MINUTES

Carol Landa-McVicker moved and Ben Cabildo seconded that the minutes of the February 17, 2009, regular meeting be approved as presented.

No. 09-04; motion carried.

REPORT: LEED GOLD CERTIFICATION FOR SPOKANE FALLS COMMUNITY COLLEGE sn-w'ey'-mn BUILDING

Chief Human Resources Officer Greg Stevens introduced this agenda item by presenting an overview of sustainability and its components, such as energy efficiency and recycling, all of which are incorporated in the Leadership in Energy and Environmental Design (LEED) certification process.

District Director of Facilities Greg Plummer explained that LEED is a third-party certification program and national benchmark for the design, construction and operation of high-performance green buildings. There are four levels of certification — certified, silver, gold and platinum.

The Spokane Falls sn-w'ey'-mn Building was designed to be a LEED silver building. However, due to its exceptional design and a contentious contractor, the sn-w'ey'-mn Building qualified for LEED gold.

The glass medallion received from the U.S. Green Building Council signifying the LEED gold certification was presented to Spokane Falls Community College President Mark Palek. Director of Capital Projects Dennis Dunham presented framed certificates to representatives of NAC Architecture and Kearsley Construction.

REPORT: LEGISLATIVE AND BUDGET UPDATE

Chancellor Gary Livingston reported he has been in contact with representatives of the state board. The indication is the economic forecast announcement expected on March 19th will project an $8.5 billion shortfall. It is expected allocations to higher education will be impacted much more negatively than was represented by the governor's budget. The message of community and technical colleges continues to be our ability to put people back to work. Cabinet will meet on March 23rd where the institutions will be presenting more specific information regarding the 5%, 7% and 10% budget reduction scenarios.

BREAK

The meeting recessed at 9:40 a.m. and reconvened at 9:50 a.m.

REPORT: ALERT OF TENURE CONSIDERATION FOR SPRING QUARTER 2009

Chief Human Resources Officer Greg Stevens reported there is one faculty member in his/her eighth quarter of tenure review to be considered for tenure by the Board at the May 19, 2009, Board meeting:

Erlene Pickett	SCC	Nursing

Mr. Stevens advised the tenure file would be in the Board office not later than March 31, 2009, for Trustee review.

EXECUTIVE SESSION

At 9:55 a.m. Chair Patty Shea called for an executive session under RCW 42.30.110(1) for the purpose of evaluating the qualifications of an applicant for public employment or to review the performance of a public employee. Executive session was expected to last until 10:05 a.m.

Attendees included: Patty Shea, Carol Landa-McVicker, Ben Cabildo, Greg Bever, Gary Livingston, Maureen McGuire, Greg Stevens, Mark Palek, and Joe Dunlap

Chair Patty Shea announced executive session under RCW 42.30.110(1) had ended at 10:08 a.m. The regular meeting was reconvened at 10:10 a.m. No action was taken by the Board during executive session.

Carol Landa-McVicker moved that WHEREAS the Board of Trustees is duly authorized and vested by law as the appointing authority for Community Colleges of Spokane; and as the appointing authority has reviewed and given reasonable

consideration to the review committee recommendations for tenure for these probationary faculty; I move that the appointing authority hereby grant an award of tenure to the following probationary academic employees and hereby direct the chancellor to take any and all appropriate action in carrying out this decision.

Jennifer L. Barson	SFCC	Geology
Arthur L. Capello	SCC	Agriculture Technology
Kimberly M. Eikum	SCC	Radiology
Jackie L. Franklin	SFCC	Accounting
Brian A. Gilbert	SCC	Natural Resources Management
Lisa M. Graese	SCC	Administrative Office Systems
Leslie J. Hopkins	SCC	Chemistry
Vincent O. Jobando	SCC	Physics
Camelia Maianu	SCC	Psychology
Patricia Maxfield	SCC	Cosmetology
Deborah K. Miller	SCC	Radiology
David E. Monk	SFCC	General Business
Ronda C. Moorhead	SCC	Administrative Office Systems
Corrine K. Morrow	SFCC	Interpreter Training Program/ Deafness
Ger Kao Cher Pao Moua	SCC	Psychology
Helen M. Murphy	SCC	Radiology
Cheryl L. Osler	SCC	Nursing
Paul D. Overfield	SCC	Automotive Technology
Scott L. Rollins	SFCC	Biology
Jeff B. Steele	SCC	Vision Care Technology
Raymond M. Thomas	SCC	Aircraft Mechanics
Britni J. Weaver	SFCC	Philosophy
Joshalund Westermann	SFCC	Reading
Amy Wolfsen-Norton	SFCC	Speech

Greg Bever seconded the motion.

No. 09-05; motion carried.

STATUS REPORTS: CAPITAL PROJECTS IN PROGRESS, BUDGET AND EXPENDITURES, AND HEAD START

These standing reports are provided for the information of the Board. District personnel were available to answer questions and/or provide details.

District Director of Facilities Greg Plummer provided the following report:

- The sn-w'ey'-mn Building punch list has been completed
- The Magnuson Building renovation contractor is now at work in that building

- The boiler and piping project at SCC has been completed
- The Culinary Arts program renovation received 11 bids, with Western States as the successful bidder

Interim District Director of Head Start/ECEAP/Early Head Start Patty Allen reported the Washington State Head Start program will receive $2.12 billion from the federal stimulus package. This should provide the local program with a COLA of 4.1 % for fiscal years 2008-09 and 2009-10. It is anticipated this additional money would be used to add summer services at many sites, and will also allow breakfast and lunch to be provided daily.

Ms. Allen also read excerpts from a Senator Patty Murray memo, which went all the way to the White House. Mentioned in the memo were references to the Spokane Head Start program and how parents are assisted in advancing their employment positions via assistance from the staff.

REMARKS FROM THE ASSOCIATION FOR HIGHER EDUCATION PRESIDENT

Carla Naccarato-Sinclair provided the following report:

- Thanked the Trustees for their work on tenure
- Course finals will be taking place next week, noting spring break this year is in coordination with District 81
- She will be taking eight faculty to Portland for a higher education conference regarding budget cuts
- The bargaining taskforce work continues
- WEA of Eastern Washington donated $1,000 to Erik Anderson's family

REMARKS FROM THE WASHINGTON FEDERATION OF STATE EMPLOYEES REPRESENTATIVE

David Cosby provided the following report:

- The Higher Education Coalition is to meet Thursday for negotiations
- There will be a STTACC classified staff training on April 24th from 9:00 a.m. to 4:00 p.m.; the topic will be "Diversity"

REMARKS FROM SPOKANE COMMUNITY COLLEGE

Greg Richards provided the following report on behalf of faculty:

- The Ag and Hort group traveled to Hershey, PA for a national competition, securing 1st, 2nd and 3rd place honors
- The Erik Anderson Memorial Cut-a-Thon raised over $1,000
- The Culinary Arts program teamed with the CCS Foundation to present the 3rd Annual Wine and Gourmet Gala, a fundraising event for the Foundation

- The Avista Center for Entrepreneurship Student Trade Show will be held on May 13th

Kathy Rynning provided the following report on behalf of classified staff:

- Classified staff participated in the Erik Anderson Memorial Cut-a-Thon event
- Staff members attended the Women's Leadership Conference on March 6th
- There will be a March Madness Potato Social later in the month

Oscar Ocaña provided the following report on behalf of Camey Anderson, representing student government:

- Discussions have been taking place regarding the student health fee and complying with security priorities
- Pizza Night at CCS basketball games was co-sponsored by student government
- The election committee has begun campaigning for the 2009-10 student government president
- Work continues on the planning and organizing of Civics Week

President Joe Dunlap provided the following report:

- SCC is 5% over-enrolled for winter quarter; it is expected spring quarter will be equally, if not more, over-enrolled
- The Regional Science Olympiad was hosted by SCC on Saturday, March 15th; there were 16 junior high teams and 15 high school teams that competed in 23 different events
- In conjunction with EWU's Get Lit Program, The Hagan Foundation Center for the Humanities will present Journalist Paul Roberts, author of the book "The End of Food," on April 15 at 7:30 p.m.
- Governor Christine Gregoire will host a Jobs Roundtable this afternoon in the SCC Lair
- Thanked everyone for the support and attendance at the memorial service for Erik Anderson

REMARKS FROM SPOKANE FALLS COMMUNITY COLLEGE

John Hernandez provided the following report on behalf of faculty:

- Reported many students are still registering for spring quarter, noting they are seeing many that are laid-off workers and that are veterans
- There is a growing frustration among the students regarding wait lists to access programs

Cheryl Bivens provided the following report on behalf of classified staff:

- The Classified Staff Council Winter Luncheon was held on February 18th; she thanked members of the Board, Dr. Livingston and Dr. Palek for attending

- Tammy Messing and Aaron Coleman will be attending the Washington State Association of Student Employment Administrators Conference in North Bend in April

Oscar Ocaña, representing student government, provided the following report:

- The committee has completed revisions to the constitution
- Student elections will be held on May 5th
- Graduation will be June 18th

President Mark Palek provided the following report:

- Enrollment is strong for the college
- Preparations are underway to move the Physical Therapy Assistant program into the Magnuson Building
- Author and environmental activist Winona LaDuke will be speaking on issues related to sustainability on March 17th
- The Drama Department just completed a very successful run of "Othello"

REMARKS FROM THE INSTITUTE FOR EXTENDED LEARNING

Dawn Chavez provided the following report on behalf of classified staff:

- Work efficiencies are being reviewed and identified by the classified staff within the WorkFirst program
- GED students are transitioning into I-BEST programs

Mary Ann Nardecchia provided the following report on behalf of faculty:

- The Massai Dance Troupe from Kenya performed at the Hillyard Center on February 25th
- The Bowl for Literacy results showed the event netted over $3,200 with an additional contribution expected from Wal-Mart; the CCS Foundation will match a percentage of the monies raised
- The IEL was involved in organizing the March 6th Women's Leadership Conference; IEL instructors Susie Weller and Jenny Houck conducted break-out sessions at the event
- A fundraiser was held on March 7th at the Interplayers Theatre for the play "The Belle of Amherst"
- Instructor Chris Carey was chosen to be part of the Math Content Coordinating Team to assist in developing the 1012 series GED tests

Chief Executive Officer Scott Morgan provided the following report:

- The IEL is venturing into rural areas using ITV to bring WorkForce training to those who may otherwise not be served
- Theresa Burch, the Colville Center All-Washington Academic Team member, has been selected as a Coca-Cola Silver Scholar based on scores earned in a national All-USA Academic Team competition
- The ChangePoint program graduated 17 persons last week

REMARKS FROM THE CHANCELLOR

Chancellor Gary Livingston provided the following report:

- Announced Sharon Cowan was honored in the community volunteer category at the March 6th Women of Leadership Awards at the Women's Leadership Conference
- Governor Gregoire will be on the SCC campus hosting a roundtable that will focus on employment and unemployment in this region; she will be bringing with her the new Secretary of Commerce, Rogers Weed
- The 3rd Annual Wine and Gourmet Gala was a huge success and a wonderful evening
- Trustee Greg Bever attended the auditor's exit meeting; CFO Linda McDermott's staff once again received a superb review
- A serious conversation is taking place at the legislative level regarding the dropout rate

REMARKS FROM THE BOARD AND BOARD CHAIR

Trustee Greg Bever reported he attended the SFCC Classified Staff Luncheon, the Foundation Wine and Gourmet Gala and the auditor's exit conference.

Trustee Ben Cabildo thanked Greg Richards for inviting him to be a guest speaker at the Avista Center for Entrepreneurship's program "Entrepreneurship as a Sustainable Career."

Trustee Carol Landa-McVicker reported attending the Head Start Policy Council meeting, the Greater Spokane Inc. State of the County event, the Winter Sports Awards Banquet, and several CCS basketball games.

Trustee Patty Shea reported attending the SFCC Classified Staff Luncheon, the District Finance and Legislative Advisory Committee meeting, the Greater Spokane Inc. State of the County event, the Foundation Wine and Gourmet Gala, the agenda planning meeting for the board meeting, and the reviewing of tenure files.

EXECUTIVE SESSION

At 11:18 a.m. Chair Patty Shea called for an executive session under RCW 42.30.110(1) for the purposes of discussing litigation or potential litigation. Executive session was expected to last until 11:50 a.m.

At 11:50 a.m. an announcement was made that executive session would be extended to 12:10 p.m.

Attendees included: Patty Shea, Carol Landa-McVicker, Ben Cabildo, Greg Bever, Gary Livingston, Maureen McGuire, Greg Stevens, Linda McDermott, Mark Palek, and Joe Dunlap

Chair Patty Shea announced executive session under RCW 42.30.110(1) had ended at 12:16 p.m. with the regular meeting reconvened.

Carol Landa-McVicker moved and Ben Cabildo seconded that the Board of Trustees of Washington State Community College District 17 approve Resolution 09-06 authorizing defense and indemnification in Cause No: CV-09-69-EFS.

No. 09-06; motion carried.

ADJOURNMENT

The meeting adjourned at 12:17 p.m. No further action was taken.

Secretary, Board of Trustees	Chair, Board of Trustees