

Minutes of the Board of Trustees Meeting
Washington State Community College District 17
Regular Meeting
November 15, 2011 – 8:30 a.m.
Institute for Extended Learning Lodge Building
3305 W. Fort George Wright Drive; Spokane, WA

Present: Carol Landa-McVicker, Greg Bever, Ben Cabildo, Ed Morgan, Bridget Piper, Dr. Christine Johnson, Joe Dunlap, Scott Morgan, Pam Praeger, Keith Foster, Janet Gullickson, Maureen McGuire, Anne Tucker, Greg Stevens, Carla Naccarato-Sinclair, Brian Briggs, George Suttle, Angela Wizner, JoLynne Sherman, Brenda Martinson-Smith, Bruce Steele, Sarah Stiffler, Maria Delane, Linda Graham (recorder)

Guests: Jim Brady, Dennis Dunham, Mark Macias, Beverly Vredevelt

CELEBRATING STUDENT SUCCESS: IMPROVING MATH SUCCESS FROM THE GROUP UP: CURRICULUM, PLACEMENT, COMMUNICATION AND PEDAGOGY

Ms. Praeger Praeger, Spokane Falls Community College (SFCC) President, introduced Mr. Jim Brady, SFCC Dean for Computing, Math, and Science, and Beverly Vredevelt, SFCC Mathematics Instructor/Department Chair. Mr. Brady showed a PowerPoint presentation highlighting how the SFCC mathematics department has been working to improve all aspects of mathematics instruction – including curriculum, placement, teaching, and community and K-12 alignment. The department has been prepared for foundational change by using data to make informed and measured changes and by coming together in a unified and respectful manner.

Ms. Vredevelt continued the presentation and explained how Title III funding enabled the department to review and revise curriculum. As a result of the changes, student success rates have improved. A new placement process has also been developed that is better aligned with curriculum, is competency based, and offers tutorial support. High school graduates who successfully completed two semesters of pre-calculus and/or calculus can now receive similar placement at SFCC. Per an agreement with area high schools, information on student success rates will be shared.

Ms. Vredevelt explained that several initiatives aimed at improving teaching methods are being considered and/or implemented. Active learning techniques were explained and examples shared. Trustee Ed Morgan questioned how general/consumer math is being addressed and if Algebra 1-3 are considered pre-requisites for employment in general occupations. Mr. Brady clarified that developmental math has equivalency requirements for pre-calculus readiness. Ms. Vredevelt also shared that development math curriculum is used in many pre-vocational programs to meet the needs of industry.

Mr. Brady referred to Tab 0, Attachment i, and provided an overview of the Spokane Math Symposium.

Chairwoman Landa-McVicker questioned if SFCC is working with area universities to train math educators. Mr. Brady stated that efforts have been made with various math departments; however, conversations at the program level are needed. Dr. Christine Johnson, Chancellor, commended the SFCC math department and thanked Ms. Vredevelt and Mr. Brady for the presentation. Due to the change in curriculum, Ms. Vredevelt shared that faculty members from the Institute for Extended Learning (IEL) have been included in the process and have received training in the new sequence. Chairwoman Landa-McVicker questioned if classes are available online. Since the new sequence is exploratory and hands-on in nature, Ms. Vredevelt explained that online options that provide tutorial support and accountability are challenging.

Chairwoman Landa-McVicker referenced the Celebrating Success report provided by SFCC on mathematics educational practice recognized statewide and noted that mathematics best practice is not being implemented district-wide.

CALL TO ORDER, PLEDGE OF ALLEGIANCE AND ROLL CALL

The Board of Trustees of Washington State Community College District 17 held a regular meeting in the Institute for Extended Learning Lodge Building, 3305 W. Fort George Wright Drive; Spokane, Washington, on Tuesday, November 15, 2011. Chairwoman Landa-McVicker called the meeting to order at 9:15 a.m., followed by the Pledge of Allegiance and roll call.

INTRODUCTIONS AND OPEN MICROPHONE

Chairwoman Landa-McVicker announced that there would be a continued hearing on proposed rule for the Washington Administrative Code (WAC) 132Q-20-150 Parking Hours. People interested in presenting oral testimony were asked to sign in on the public hearing sign-in sheet located at the back of the room.

APPROVAL OF MINUTES

It was moved by Trustee Bridget Piper, and it was seconded, that the minutes for the October 11, 2011, regular meeting be approved as presented.

No. 11-27; motion carried.

STATUS REPORTS

Capital Projects in Progress

Mr. Dennis Dunham, District Director of Facilities, shared that Mr. Wayne Doty, Capital Budget Director from the State Board for Community and Technical Colleges (SBCTC) recently visited the campuses and plans to tour the Colville Center. During the visit, Mr. Doty reviewed the Facilities Master Plan and was able to see the progress that has been made to date as well as current capital needs. It was clarified that capital funding is still unknown.

Mr. Dunham provided an update on the major capital and repair projects and shared that all demolition projects at the SFCC campus have been completed. The SFCC General Classroom/Early Learning Center projects are under contract or redesign. The SFCC Science Dome project should be completed during spring 2012.

Chairwoman Landa-McVicker stressed the importance of having legislators on campus to tour buildings and to review Master Plans. Mr. Dunham expressed his willingness to provide necessary tours.

Budget and Expenditure

Mr. Keith Foster, Chief Financial Officer, referred to Tab 2b, Attachments i-iii, and indicated that spending is on target.

Head Start

Mr. Scott Morgan, Chief Executive Officer for the IEL, referenced Tab 2c, Attachments i-iii, and reported excellence September attendance for the Head Start/Early Head Start (HS/EHS) program. It was clarified that an attendance rate of 85 percent or better is required; however, that rate can be difficult to maintain during the flu/cold season.

The fiscal year for HS/EHS runs November through October. The program recently learned that its funding was reduced 1.5 percent. Consequently, staff are developing a plan to address the reduction. Dr. Johnson noted the positive USDA Claim form (attachment iii). Chairwoman Landa-McVicker stated that the information was reviewed at a recent Policy Council meeting.

ADOPTION OF REGULAR BOARD OF TRUSTEES MEETING SCHEDULE FOR CALENDAR YEAR 2012

The proposed 2012 Board of Trustees meeting schedule was reviewed. Trustee Bridget Piper moved, and it was seconded, that the schedule be approved as presented and that any amendments to the schedule be made as needed throughout the year and submitted to the Office of the Code Reviser.

No. 11-28; motion carried.

ELECTION OF OFFICERS AND COMMITTEE ASSIGNMENTS FOR 2012

Trustee Greg Bever was nominated as Chair for the Board of Trustees effective January 1, 2012. Hearing no other nominations, Trustee Ed Morgan moved, and it was seconded, that Trustee Bever be elected chair. Trustee Piper was nominated as Vice-Chair. Hearing no other nominations, Trustee Ben Cabildo moved, and it was seconded, that Trustee Piper be elected vice-chair.

No. 11-29; motion carried.

The following committee assignments were established for 2012:

CCS District Equity Council	Primary: Ben Cabildo Secondary: Carol Landa-McVicker
CCS District Finance and Legislative Advisory Committee Representative(s)	Primary: Greg Bever Secondary: Carol Landa-McVicker
CCS Foundation Board Representative(s)	Primary: Bridget Piper Secondary: Ed Morgan
CCS Head Start Policy Council Representative(s)	Primary: Carol Landa-McVicker Secondary: Ben Cabildo
CCS Tenure Review Subcommittee	Primary: Ed Morgan Secondary: N/A
CCS Trustee Scholarship Selection Subcommittee	Primary: Greg Bever Secondary:
TACTC Board of Directors Representatives:	Primary: Greg Bever Secondary:
TACTC Legislative Steering Committee Representatives	Primary: Greg Bever Secondary: Carol Landa-McVicker

COMMUNITY COLLEGES OF SPOKANE FOUNDATION UPDATE AND 2012 ANNUAL CAMPAIGN APPEAL

Mr. Tony Higley, Executive Director for the Community Colleges of Spokane (CCS) Foundation, showed a PowerPoint presentation acknowledging the staff and highlighting current assets, friends- and fund-raising campaigns, the annual report, outreach activities, and upcoming events.

Mr. Higley also explained that the Foundation has engaged legal counsel to address issues surrounding the state’s acquisition of the Hillyard Center and to work in securing a new facility. Due to increased criminal activity in the area, Chairwoman Landa-McVicker shared that security has been added to help secure the daycare center.

In honor of former Trustee Don Cox, donations to the trustee scholarship are being accepted. Information about the 2011-12 scholarship recipient Delaney Hicks was shared. Chairwoman Landa-McVicker thanked Trustee Piper for her service on the Foundation Board, expressed her desire to see the trustee scholarship increased to the endowment level, and encouraged others to raise awareness.

Trustee Piper recognized Ms. Jen Westra, new administrative assistant in the Foundation office. Ms. Angela Wizner, SCC Faculty representative, thanked Ms. Patci Ryan, Foundation Grants Coordinator, for her help over the years. Dr. Johnson commended Mr. Higley for his leadership, the implementation of new technology for increased efficiency, and the alignment with the strategic plan. Chairwoman Landa-McVicker acknowledged the Foundation Board and their dedication.

ACADEMIC CALENDAR

Dr. Janet Gullickson, Chief Academic Officer, referred to Tab 6 and provided background information regarding the academic calendar development process. Ms. Naccarato-Sinclair, faculty member and Association for Higher Education (AHE) president, referenced Tab 6, attachment i, and discussed the details of the proposed calendars. Significant changes to the summer schedule were noted. By reducing summer quarter to seven weeks, students transferring to four-year institutions will be able to obtain necessary transcripts prior to the start of fall quarter. To ensure students are able to take needed classes and adequate contact hours are maintained, a block schedule has been established for summer quarter. Non-credit classes can continue to be offered at different times. People will need to be educated on the change since the current printed calendar shows an eight-week summer quarter.

Trustee Piper asked about a semester pilot. Ms. Naccarato-Sinclair shared that the Quarter-to-Semester Taskforce is currently studying the potential of changing to a semester system. Dr. Johnson thanked Ms. Naccarato-Sinclair and Dr. Gullickson for their focus on student success.

Trustee Piper moved, and it was seconded, that the academic calendars for years 2012-13, 2013-14, 2014-15, 2015-16 and 2016-17, as well as a slight modification for summer term 2012, be adopted as presented.

No. 11-30; motion carried.

BREAK

The meeting recessed at 10:20 a.m. and reconvened at 10:30 a.m.

APPROVAL OF WAC CHANGES (PARKING HOURS)

Chairwoman Landa-McVicker called the hearing on the proposed rule to order and encouraged people interested in testifying to sign up in the back of the room. The sign-in sheet will be used to call forward individuals for testimony. It was announced that the hearing was being tape recorded and that the tape would become part of the official rule-making file.

For the record, the continued hearing was held on November 15, 2011, at the IEL Lodge in Spokane, WA in pursuant to the authority given to the Board under RCW 28B.50.140 and subject to the Open Public Meetings Act, Chapter 42.30 RCW and the Administrative Procedures Act, Chapter 34.05 RCW. Notice of the hearing was filed with the Washington State Code Reviser's Office on July 1, 2011, and published in the *Washington State Register* on July 6, 2011. The hearing was conducted to consider testimony on the following proposed rule:

- Amendment of WAC 132Q-20-150 Parking Hours

The hearing was held to consider written and oral testimony presented on the proposal and consisted of two parts:

1. A brief technical presentation on the proposal by Keith Foster, after which there was an opportunity to ask any questions on the proposed rules; AND
2. Oral testimony.

Chairwoman Landa-McVicker provided the rules of the hearing and explained that she would call those who have signed up to testify in order. Testimony would be limited to five minutes. Copies of written comments were requested for the hearing record. Mr. Foster was asked to briefly explain the proposal and to give people an opportunity to ask questions.

Keith Foster referenced Tab 7 and shared that he met with campus safety officers and college constituents regarding the hours parking permits would be required per proposed WAC 132Q-20-150. As a result of these conversations, it was recommended that the proposed WAC be left unchanged and that parking fees not be charged after 5 p.m.

No one present at the hearing signed up nor asked to give oral testimony. Hearing no objections, Trustee Piper moved, and it was seconded, that amendments to WAC 132Q-20-150 Parking Hours be approved as presented.

No. 11-31; motion carried.

COMMUNITY COLLEGE SURVEY OF STUDENT ENGAGEMENT: FACULTY PERCEPTIONS

Mr. Mark Macias, Managing Director of Institutional Research, showed a PowerPoint presentation (Tab 8, Attachment i) highlighting findings from the 2011 District-Wide Community College Faculty Survey of Student Engagement (CCFSSE) that focused on the lowest engagement survey items (student/faculty interaction and support for learners) and the comparison of faculty/student responses.

Dr. Johnson noted the rigor CCS has taken to examine itself and encouraged employees not to feel discouraged in areas where growth is needed. A culture of excellence requires self-examination. CCSSE is a prominent and well-respected organization with a rigorous data-gathering process. Indicative of current financial challenges, there are more part-time students. Research shows that these students do not typically take advantage of the services that are available. Unfortunately, resources are limited, and the demand is great. Students need to be directed to proper agencies that can help with rent, transportation and other immediate needs. Many students are not involved with student clubs and activities. Dr. Johnson met with student government leaders about broader student engagement. Data from this survey should be shared with student government for their help in supporting students.

Chairwoman Landa-McVicker questioned how many people participated in the survey and how the results are being shared/discussed on the campuses. Mr. Macias indicated that approximately 1500-1800 students and 100 faculty members participated. Trustee Ben Cabildo asked how the disparity will be addressed. Mr. Macias clarified that the data is still being reviewed and trends identified. The presidents/CEO are addressing the disparity at each of their units.

Ms. Pam Praeger, SFCC President, shared that the information is posted on the college's website and has been discussed comparatively. The results of the survey validate the link to Achieving the Dream and the areas needing more energy. Dr. Joe Dunlap, Spokane Community College (SCC) President, shared that the results of the survey were received fall quarter. Information has been shared with the SCC vice presidents and deans. Faculty forums will be addressing data once analyzed. Mr. Scott Morgan, IEL Chief Executive Officer, stated that the survey only applied to credit students in rural areas. The results pertaining to the IEL have been shared in small group meetings with faculty and staff.

Ms. Maria Delane, SFCC Student Representative, explained her experience requesting accommodations for observing a cultural holiday and asked if all faculty members were included in the survey. Mr. Macias stated that only a random number of faculty members were surveyed per CCSSE directions.

Ms. Naccarato-Sinclair clarified that survey questions were not classroom specific but college-wide and that there over 100 benchmark indicators need to be reviewed. Ms. Naccarato-Sinclair asked if the data from the survey is being used in student orientations since it appears students are not aware of the different resources that are available. Dr. Gullickson stated that new student orientation became mandatory fall quarter. Education planning district-wide is also being addressed. CCS is working hard to address disparities with these student orientations. Improvement is anticipation.

Chairwoman Landa-McVicker asked if there is data available for each institution. Mr. Macias indicated that information for each unit is available and posted online at <http://ccsnet.ccs.spokane.edu/Institutional-Research/CUSTOM-PAGES/CCSSE-Results.asp>.

BUDGET UPDATE

Mr. Foster reported that the Governor plans to release her budget proposal on November 20, to lay the ground work for the Special Session starting November 28. The Governor has indicated her plans to recommend a 15 percent budget reduction to state colleges. The November revenue projection is expected to be negative. There is a high degree of uncertainty of what the legislature will do, but it is expected that a 10-20 percent cut will be considered. Planning efforts are underway at each of the units.

Trustee Bever provided a summary from this morning's Greater Spokane Incorporated 14th Annual Economic Forecast meeting and reported that the federal economy is growing less than 1 percent. Construction and real estate continue to have a negative effect on the economy. Jobs are not increasing, and wages continue to be low. Due to poor consumer confidence, spending and consumer debt is low. Change is not anticipated until 2013. Agriculture and exports are strong in the region. Northern counties are currently suffering high unemployment rates. Real estate foreclosures and government employee layoffs are expected to continue.

Trustee Ben Cabildo asked if there had been any discussion on foreign investments and if CCS is pursuing streams of revenue in such areas as international programs. Trustee Bever shared that foreign governments continue to purchase bonds and security and that many prefer US debt over that of other countries. Dr. Johnson stated that CCS is looking at doing business differently. As part of its strategic plan, revenue generation is being addressed. Continuing education was shared as an example of how non-state funds can be generated. All units within CCS – including the district office – are being reorganized to reduce costs and to streamline services.

Trustee Bever encouraged contact with legislators and stressed the importance of sharing student stories so people understand the impact cuts will have on student success. Chairwoman Landa-McVicker explained that CCS would need to increase tuition 27 percent in order to make up for a 15 percent budget reduction, which is not an option. Access to higher education in the state will be more difficult with colleges and programs closing. Reductions will also have an impact on local employers. With approximately 1.5 million people in Washington without a formal education, finding skilled workers will be difficult. Each college has a representative on the Trustees Association of Community and Technical Colleges (TACTC) legislative committee. These representatives participate in weekly phone calls and receive legislative action alerts. Chairwoman Landa-McVicker noted that social service agencies are very active in contacting the legislature and encouraged CCS to follow their example.

Trustee Cabildo cautioned CCS not to create contradictions with social service agencies and to focus on dealing with current barriers. Dr. Johnson expressed appreciation for the commitment of the trustees and stated that the voice representation of volunteers and citizens is important. CCS needs to make its case and agenda known. In order to get a better long-term perspective of the need, Dr. Gullickson will provide a report during a future Board meeting on the lack of education in younger students.

Mr. Foster explained that the international programs model is being review and/or restructured. Since the state budget may not improve for another two or three biennia, sustainability is vital. Employees will be impacted by these reductions since the majority of the budget is salary and benefits. Many of the ideas from the 2010-11 Budget Development Survey are being revisited and/or implemented.

Dr. Johnson explained that the Strategic Plan and expenditures are lined up and the use of reserve funds is critical. The Board authorized one-time use of reserves for future sustainability initiatives in keeping with the Strategic Plan. Chairwoman Landa-McVicker noted the legislators' support of the community and technical college system and their desire to meet the needs of the community.

SCC/IEL BUILDING PROPOSAL/COP APPROVAL

Mr. Morgan provided an overview of Tab 10 and showed a PowerPoint presentation illustrating the impact the new North/South Freeway will have on the IEL Hillyard Center and the SCC campus. To date, all buildings next to the Hillyard Center have been vacated and/or demolished. The Foundation has hired an attorney to address the government's intention of acquiring the site. While three of the six Head Start classrooms and associated support space have already been relocated, three Head Start classes and the Adult Education program still need to be moved. Since The IEL already operates three significant transitional programs on the SCC campus and 80 percent of IEL students choose to continue their education at SCC, it is believed that relocating the Hillyard Center transition program to a jointly owned IEL/SCC building on the SCC campus would work in the best interest of students.

Mr. Higley shared that the state is scheduled to start the appraisal process to determine the value of the property; however, the Washington State Department of Transportation reported that they did not have money to purchase the property. The Foundation has engaged legal counsel on the matter.

Dr. Dunlap continued the presentation and shared that the Max Snyder Building (Bldg. 50) on the SCC campus will also be impacted by the freeway. The campus has begun consolidating student services into a one stop center within Building 15; however, more space is needed for these functions. An addition to this building would provide adequate space for financial aid, cashiers, student gathering areas, student ambassadors, veterans center, and shared classrooms with the IEL. This addition would provide greater support to students and help transition IEL students to the college campus. The project is a two-story, 25,000 square foot addition funded by SCC, IEL, District/Foundation, and funds borrowed through the State Treasurer's Certificate of Participation (COP) process in the amount of \$3 million. The project requires the approval from the CCS Board of Trustees and the State Board for Community and Technical Colleges (SBCTC).

Mr. Morgan reviewed the timeline. The state legislature will need to approve the COP before work can begin. Mr. Morgan clarified that the SBCTC owns the campuses. The Foundation owns the Hillyard Center and leases it to the IEL. That lease will expire in a couple of months. Should the proposal go through, the intent is to move out of the Hillyard Center since the current environment is not conducive to teaching/learning.

Ms. Naccarato-Sinclair questioned where the district/foundation funding would come from. Mr. Foster stated that capital reserves are being considered. Dr. Johnson shared

that CCS has not engaged in COPs in the past, but the practice is very common in other states. This purchase meets the strategic planning sustainability requirement for one-time funding. The IEL/district portion of the rent stream will also be used toward this project. It was further clarified that the interest rate on the loan is expected to be 4.5 percent and that janitorial expenses and some furnishings are factored into the project. Trustee Ed Morgan questioned the length of the obligation. Mr. Morgan shared that the project would be paid over a 20-year period.

Trustee Piper asked if CCS has a voice in the development of that part of the freeway. Dr. Dunlap shared that the Department of Transportation has already designed the freeway project, which will be an elevated structure running parallel to Greene Street over the parking lot on the west side of the SCC campus. Parking will be impacted since parking under the structure will be prohibited. There are environmental concerns regarding the noise. Ms. Angela Wizner, SCC faculty representative, expressed concern about the environmental impact and the loss of campus parking. Trustee Piper shared that other communities have used space under freeways for public markets and other revenue generating purposes and noted that this may be an option for CCS to pursue.

Trustee Cabildo moved, and it was seconded, that the Board adopt Resolution 11-32 directing the administration to plan, design, and construct a new joint facility on the SCC Campus and to obtain the appropriate approvals for the project.

No. 11-32; motion carried

AHE/WFSE REPORTS

Association for Higher Education

Ms. Naccarto-Sinclair welcomed Trustee Morgan to the Board. In an effort to show support for public education, people are encouraged to wear red on November 28, the first day of the Special Session. The Association for Higher Education (AHE) is working in collaboration with trustees and students to ensure a consistent, focused message is sent to the legislature. The Governor's position about the Higher Education Coordination (HEC) Board is due today. The final efficiency report from the SBCTC is expected to be released in December. Trustee Bever stressed the need to communicate the role higher education plays in transitioning people off social services.

Chairwoman Landa-McVicker shared that TACTC is looking for students from each college to tell how attending a Washington State community or technical college has transformed their lives. TACTC will honor these students at its Legislative Contact Conference in Olympia. Five students with the most compelling stories will be chosen to speak at the keynote dinner and will be presented with a Transforming Lives Award. All students and their stories will be included in an awards publication that will be used for distribution to legislators while trustees are in Olympia for the conference.

Washington Federation of State Employees

Ms. JoLynne Sherman, Washington Federation of State Employees representative, provided an update on contract negotiations and shared that a one-year agreement (July 1, 2012 - June 30, 2013) has been reached. The current contract will be used through June 2012. Negotiations for 2014-16 are set to start after January. Ms. Sherman thanked Dr. Johnson for holding informative and candid conversations on each of the campuses.

INSTITUTION REPORTS

Institution for Extended Learning

Mr. Brian Briggs, IEL Faculty Representative, shared that faculty view their positions as vocations and are driven to lift up students to make them succeed. The IEL is not in competition with social services but in partnership. Examples of this partnership include the life skills classes and the new pilot program for Temporary Assistance for Needy Families (TANF) students. Career day was held last week. The 2011 Wardrobe for Women event was also held. During the event, women were able to redeem vouchers for six to eight items to enhance their wardrobe. Crosswalk is serving 25 young people per day in collaboration with several area organizations.

Ms. Sarah Stiffler, IEL Staff Representative, shared how DSHS was invited to attend life skills classes several years ago to see the program first-hand. Excitement about the program has since spread throughout the organization. Sixteen students from rural programs attended the career day. A meeting with North-East Industrial Center will be held next week.

Mr. Morgan thanked the Board for their support on the resolution 11-32 and for their visit to the Colville Center in October and encouraged a continued tradition of annual visits to the rural sites.

Spokane Falls Community College

Ms. Delane shared that student government at both SCC and SFCC campuses are working together and collaborating on events and other activities. A proposal to banish smoking is being developed. A survey on the issue will be distributed. Student government will be meeting with the President Praeger tomorrow to discuss activities on campus.

Mr. Bruce Steele, SFCC Classified Staff Representative, announced the SFCC classified staff council has gone through a recent change and that it currently has five new members. The council will be hosting a potluck soup and bread event on Thursday to raise funds for a memorial. The facilities annual chili cook-off is scheduled for this Friday and will support Toys-for-Tots.

Ms. Praeger stated that two days of forums for Achieving the Dream were held. A Noel-Levitz survey was completed on student engagement in support services. Data was used for the Title 3 grant. Seven-hundred students returned the survey. The first year

accreditation report has been received indicating a few things that need to be addressed. There will not be a visit next year. SFCC has an active Passport program that serves former foster care youth. Many of these students have high needs.

Spokane Community College

Ms. Wizner reported that numerous Native American events will be held on the SCC campus this week. Mr. Andy Buddington, SCC faculty member, will be presenting a slide show entitled “Flowers and Trees of the Highest Sierra” on November 16. Ms. Wizner thanked Dr. Johnson for creating an Intercultural Leadership Program (ICLP). Students will be preparing and serving lunch at the House of Charity on November 22. The Board was invited to attend.

Ms. Brenda Martinson-Smith, SCC Classified Staff Representative, shared that she meets with the staff council’s co-chair quarterly. There are a lot of changes on the campus. Staff are looking forward to the employee appreciation event on December 1. The President’s Speaker Series event with Sarah Vowell on November 7, was very successful.

Dr. Dunlap reported that the SCC financial aid department has processed 6447 files and awarded \$40.4 million. The campus received an extremely favorable response from the Northwest Commission on Colleges and Universities. The nursing program did a great job on the site visit. The recommendation of the team is to award accreditation, but SCC will not know until March. The paramedic program will not be continued next year. Accreditation for the program will extend to June 2012, so students can finish. The employee appreciation event is scheduled for December 1, from 2 p.m. to 5:30 p.m. The nursing graduation will be held on December 12, at 3 p.m. in the Bing Crosby Theater.

CHANCELLOR REPORT

Dr. Johnson stated that she was pleased with the great work taking place focusing on strategic plan implementation and budget survey recommendations. The district office is reorganizing and monitoring taskforce progress and IT/ERP readiness. Dr. Johnson acknowledged Dr. Janet Gullickson, Chief Academic Officer, for her work with various groups and university partners. Current projects include guaranteed junior standing with Eastern Washington University (EWU) for students transferring from CCS with an AA degree, EWU and Western Governors University (WGU) 2+2 online degrees, and the Science, Technology, Engineering, and Mathematics (STEM) initiative, which CCS is co-leading.

BOARD REPORT

Chairwoman Landa-McVicker welcomed Trustee Morgan to the CCS Board.

Trustee Piper shared she and Trustees Bever and Morgan attended a recent TACTC meeting. With the successful implementation of the strategic plan, CCS is in good position for challenges ahead. Trustee Piper encouraged educating legislators on

the issues and keeping the message simple. CCS has a lot to be proud of. Chairwoman Landa-McVicker explained there are a lot of new legislators and encouraged CCS to meet with them.

Trustee Cabildo welcomed Trustee Morgan to the CCS Board.

Trustee Bever is encouraging the business community to advocate for education.

Trustee Morgan shared that he recently met with a Colfax legislator and talked about enrollment and emphasized community colleges being the quickest link to employment.

Chairwoman Landa-McVicker noted the hard job ahead of CCS. As we enter the holiday season, Chairwoman Landa-McVicker wished everyone a happy Thanksgiving and safe travels. Mr. Don Cox, former Board member will be recognized for his service during this afternoon's reception. There will be an opportunity for people to donate to the trustee scholarship in his honor.

EXECUTIVE SESSION

An executive session was not held.

ADJOURNMENT

Being no further business, the meeting was adjourned at 12:40 p.m.