Strategic Planning Team Meeting Notes

March 21, 2011 – 2 p.m. IEL, Lodge DRAFT

Team Members: Dr. Sandi Wilson (Facilitator), Christine Johnson, Don Brunner, Ken Burrus, Dennie Carlson, Roy Clements, Kari Collen, Marlene Cortez, Glen Cosby, Dennis Dunham, Joe Dunlap, Reggie Eans, , Heather Keast, Chris Kent, Carol Landa-McVicker, Scott Morgan, Carla Naccarato-Sinclair, Pam Praeger, Virginia Tomlinson, Trish Vernon, Shirley Vines, and Amy Lopes Wasson

Support Team Members: Linda Graham (recorder), Janet Gullickson, John Huffstutter, Melody Matthews, Candace Smallfoot, and Anne Tucker

1. Welcome

Dr. Sandi Wilson welcomed the team and provided an overview of the agenda.

2. Facilities Data and Trends

Dennis Dunham showed a PowerPoint presentation (copy distributed) outlining the mission of the facilities department, staffing ratios, expenditures, challenges, and potential strategies toward reducing Greenhouse Gas Emissions as mandated by the legislature.

3. Budget Data and Trends

John Huffstutter showed a PowerPoint presentation (copy distributed) highlighting operating revenue, tuition and fee revenue, annual budget reductions, cumulative impacts from budget reductions, and the need for professional development and succession and an enterprise resource planning system.

4. Budget Survey Results

Dr. Johnson reviewed the source of budget survey recommendations was CCS employees across all employee groups who responded to new ways of working, continued improvement and greater efficiency and savings.

- Joe Dunlap reviewed a PowerPoint presentation (copy distributed) outlining the results of the Redesign, restructure and re-engineer taskforce.
- Pam Praeger distributed and reviewed copies of the Budget Survey Recommendations on Achievement, Access and Quality document.
- Glen Cosby showed a PowerPoint presentation (copy distributed) highlighting the analysis of suggestions and subsequent recommendations.
- Scott Morgan shared that of the suggestions that were submitted, the taskforce is considering the following recommendations:
 - o Increase grant/contracts without creating a new department

SP Meeting Notes Page 2 March 21, 2011

- Create a continuing education business model that is self-supporting and revenue-generating. This item will be referred to the redesign, restructure and re-engineer taskforce group for consideration
- o Increase lab/course fees if approved by the Board
- Establish a district-wide compressive student fee
- Increase parking fee to help maintain parking lots

5. Where to from here: Assignment for the April 15 meeting

The assignment and directions will be distributed. Team members were asked to complete and return the assignment prior to the April 15, meeting so the information can be consolidated and summarized.

6. Questions/Conversations/Feedback from Planning Team Members

Being no other questions or feedback, the meeting was adjourned.