Community Colleges of Spokane
2015-2016 SATISFACTORY ACADEMIC PROGRESS POLICY

To be eligible for financial aid, students must maintain Satisfactory Academic Progress. Satisfactory Academic Progress will be evaluated each quarter the student is enrolled. For students returning after a break in enrollment, Satisfactory Academic Progress will be evaluated for the most recent quarters attended at SCC, SFCC, or both. This policy applies to ALL periods of enrollment whether or not the student previously received financial aid. Transfer credits will be included.

There are three elements of Satisfactory Academic Progress measurement, **Credits, Grade Point Average,** and **Pace of Progression**. Students must meet all three requirements to receive financial aid. Remedial credits, courses below the 100 level, are excluded from the cumulative credits attempted up to a maximum of 45 remedial credits.

CREDITS

To maintain eligibility for financial aid, the student must earn the minimum number of credits listed in the Financial Aid Warning column. This includes all remedial and repeat coursework.

Census Day Enrollment	Financial Aid Warning	Financial Aid Suspension
Full Time – 12 or more credits	6-11 credits	5 or fewer credits
Three Quarter Time – 9-11 credits	6-8 credits	5 or fewer credits
Half Time – 6-8 credits	n/a	5 or fewer credits
Less than Half Time – 1-5 credits	n/a	Less than all credits

GRADE POINT AVERAGE

Students must earn a **Grade Point Average** (GPA) of 2.00 or better, either quarterly or cumulative, to receive financial aid funding. They must have a minimum 2.00 cumulative *college* level GPA at the end of their sixth quarter of attendance. Students who fail to meet this requirement will be placed on Financial Aid Warning or Suspension.

PACE OF PROGRESSION toward MAXIMUM TIME FRAME

Students must maintain a **Pace of Progression** by completing a minimum of **67% of all attempted credits** to complete current program within the **Maximum Time Frame** allowed for receipt of financial aid. These credits are based on enrollment level on the census day of each quarter and are evaluated to determine completed credits including those with “I”, “W” “Z”, or “0.0” grades and repeated courses. All transfer credits accepted are counted toward the maximum time frames allowed. Students who fail to meet these requirements will be placed on Financial Aid Warning or Suspension.
FA CENSUS: Fall, Winter, Spring – 5th school day. Summer – 4th school day.

Student’s Pace of Progression is determined using the following formula:

$$\text{Pace of Progression} = \frac{\text{Credits Completed}}{\text{Credits Attempted}}$$

Maximum Timeframe
Financial Aid funding is available for cumulative attempted credits up to 125% of the credits required to complete the degree/certificate program. The maximum of 45 Remedial credits, courses below the 100 level, are excluded the maximum time frame calculation. Refer to the SCC or SFCC website for specific programs and credit maximums.

FINANCIAL AID WARNING

Students who fail to meet the credit, grade point average or pace of progression Satisfactory Academic Progress requirements will be placed on Financial Aid Warning. Students placed on Financial Aid Warning may receive financial aid for one additional quarter.

FINANCIAL AID SUSPENSION

Students whose aid has been suspended are not eligible for future financial aid. Financial aid suspension will occur when:

- In the next quarter of attendance a student on Financial Aid Warning or Probation does not complete:
  - The credits required for their enrollment level OR
  - Complete 67% of their attempted credits (pace of progression) OR
  - Does not earn a 2.00 GPA, quarterly or cumulative

- A student officially or unofficially withdraws from all classes. Students who withdraw before the publicized last day to withdraw may owe a portion or all of their financial aid back to the financial aid programs

- A student's cumulative *college* level GPA is below 2.00 at the end of the 6th quarter.

FINANCIAL AID SATISFACTORY ACADEMIC PROGRESS APPEAL

Students placed on Financial Aid Suspension or that have reached the Maximum Timeframe may submit an Appeal if they failed to make satisfactory academic progress due to extraordinary circumstances. Appeal forms are available online at www.spokanefalls.edu, www.scc.spokane.edu, or at the financial aid office of each college. Students are limited to two (2) Satisfactory Academic Progress Appeals.

FINANCIAL AID PROBATION

If the student's Appeal is approved the student will be placed on Financial Aid Probation. The student's financial aid will be reinstated; however, as part of the approval, some conditions for reinstatement may be imposed. If the student does not meet the conditions of the probation and reinstatement, the student will be suspended and lose eligibility for financial aid.

NO LONGER ELIGIBLE FOR FINANCIAL AID

- Students who have completed two CCS Degrees and/or Certificates or have attempted three programs regardless of completion.
- If it is mathematically impossible to meet the satisfactory academic progress requirements, consideration for reinstatement of financial aid will be denied.

REPEAT COURSES

Students who do not pass a course with a G.P.A. of 2.0 or better may receive financial aid once to repeat the course failed. Students who DO successfully pass a course may be paid *once* to retake it.