



**Community Colleges
of Spokane**

**Corrections Education
Spokane Community College
GRADUATION PETITION FORM**

Submit completed form to:
SCC Transcript Office
1810 N Greene St MS 2151
Spokane, WA 99217-5499
Email: Transcripts@scc.spokane.edu
Fax: 509-533-8887

Once the form is completed, it can be saved (with a meaningful name) to a location you will remember then attach in an e-mail to send to Transcripts@scc.spokane.edu.

DIPLOMA INFORMATION: Type/Print your name as it should appear on your diploma (use black or blue ink).

First name _____ Middle name or initial _____

Last name _____

Mail my diploma:

Address _____

City _____ State _____ Zip _____

Phone _____ E-mail _____

Student identification number

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DEGREE OR CERTIFICATE INFORMATION: Each degree or certificate requires a separate Graduation Petition form.

Completion year _____ and quarter: Fall Winter Spring Summer

Please mark ONE box below to indicate this petition is to receive a DEGREE or a CERTIFICATE. Then print the program title.

<input type="checkbox"/> DEGREE (2 years)
PRINT program name

OR

<input type="checkbox"/> CERTIFICATE (less than 2 years)
PRINT program name

STUDENT SIGNATURE

I hereby petition for graduation and certify that to the best of my knowledge all of the above information is correct. I accept the responsibility to complete the requirements for the degree and/or certificate for which I am petitioning. I also understand it is my responsibility to return this completed form to the SCC Transcript Office and advise the Transcript Office of my diploma mailing address changes.

My signature either typed or signed authorizes use of my name in the Commencement Program.

Student signature (REQUIRED) _____ Date _____

Once the form is completed, it can be saved (with a meaningful name) to a location you will remember then attach to an e-mail to Transcripts@scc.spokane.edu.

FOR OFFICE USE ONLY	
Date approved _____	Credits completed _____
Transcripted _____	Grade point average _____
	Diploma ordered _____
	Diploma mailed _____
Date disapproved _____	List of missing requirements