

# STUDENT & EMPLOYEE INFORMATION

## 2007 Campus Security Policy and Campus Crime Statistics

Community Colleges of Spokane (CCS) and its Spokane Community College (SCC), Spokane Falls Community College (SFCC) and the Institute for Extended Learning (IEL) provide this information under the Campus Security Policy and Campus Crime Statistics Act. CCS serves students at two college campuses and numerous off-campus locations in six northeastern Washington counties.

CCS does not have residential living facilities for students or employees. Members of the community college are encouraged to follow standard crime prevention practices such as locking their motor vehicles, parking and walking in well-lighted areas, and being aware of the people and surroundings around them.

### Campus Safety

Facilities and parking lots of CCS's two major campuses are routinely patrolled 24 hours a day, seven days a week by Campus Security and contracted security services. Limited emergency assistance is available. After hours, many facilities are monitored electronically.

Facilities staff and security staff have authority to request identification and have the same arrest capability as a citizen. CCS security personnel do not have arrest authority; however, CCS has developed processes with local police agencies to affect prompt and effective assistance by local police.

Those receiving information about criminal activity are encouraged to report it on a voluntary, confidential basis.

### Reporting

Criminal actions are reported to Campus Security by telephone and via the internal Security Incident Report. In an emergency, call 911. Secondly, on-campus emergency assistance is available at SCC by calling 475-7035; at SFCC, IEL and District Administration by calling, 475-7040.

CCS reports data for crimes on campus and at off-campus locations and adjacent public property at both campus locations. These are collated with the internal reports and summarized by category. (See reverse side)

Warning reports or security alerts to the college community regarding crimes that have occurred are issued via e-mail and other channels as appropriate.

The following people are authorized to accept and process reports of criminal offenses. CCS urges other voluntary or confidential (not anonymous) reporting of crime to these officials.

#### Spokane Community College

Campus Security Sergeant  
Bldg. 1  
(509) 475-7035

Vice President of Student  
and Instructional Services  
Max M. Snyder Bldg., Bldg 50  
(509) 533-7015

#### Institute for Extended Learning

Dean of Student Services  
The Lodge, Bldg. 9  
(509) 279-6045

#### Spokane Falls Community College

Campus Security Sergeant  
Bldg. 17  
(509) 475-7040

Vice President for Student and  
Administrative Services  
Building 17  
(509) 533-3514

#### District Administration

District Facilities Operations Manager  
Max M. Snyder Building, Bldg. 50  
(509) 533-8644

### Student and Employee Information

New students and employees are informed during orientation sessions of CCS security procedures and practices and are encouraged to be responsible for their own and other's security. Other programs involving safety, security and prevention of crime periodically are offered to students and employees. Should violent crimes occur at any CCS location or activity, a report and information regarding how to prevent similar occurrences will be disseminated via internal employee and student media publications.

### Drug and Alcohol

Drug and alcohol use including underage drinking is prohibited by CCS. CCS complies with the Drug Free Workplace and Drug Free School and Communities Act. Offenders are referred to community-based organizations that provide education and treatment. Local law enforcement authorities may also be contacted.

### Sexual Assault

Students and employees are encouraged to attend educational programs concerning awareness and the prevention of sex offenses, including brief encounter (acquaintance/date) rape. CCS offers counseling, information and referral for victims of sexual assault. Trained counselors are available at both colleges and the IEL. Victims of sexual assault on any district-owned or leased facility should report the incident immediately to a counselor or through the normal security procedures, as well as to local law enforcement authorities. It is important to preserve any evidence of a sexual assault for law enforcement authorities.

Victims of sexual assault are also encouraged to use the resources of the Spokane Sexual Assault Center and Lutheran Social Services at (509) 747-8224 or (509) 624-RAPE (24-hour crisis line).

### Sex Offenders

State law requires that certain sex offenders who are enrolled in or employed by an institution of higher education notify the county sheriff who, in turn, will notify the institution's Security Department. CCS procedures provide reasonable public notice without causing undue panic and disruption of the CCS educational and working environment. The information received from the sheriff's office will be placed in a binder located in a secured, but accessible, location at each campus the IEL, and District Human Resources Office available to any requesting party.

### Student Discipline

Any student who commits an act on college facilities which is punishable as a misdemeanor or a felony, such as sexual assault, under state or federal law shall be subject to disciplinary action through the regular student disciplinary process and procedure. Such actions can include dismissal. Procedures in these proceedings shall include the opportunity of the accused and accuser to have others present during a disciplinary proceeding and notification of the final determination resulting from the proceeding. See Student Rules of Conduct.

# Summary of Crime Reported at CCS--2004-2006

Campus Crimes	2005																		
	2004 SCC	2004 SFCC	2004 IEL	2004 RP1	2004 Public Property	2004 TOTAL	2005 SCC	2005 SFCC	2005 IEL	2005 RP1	2005 Public Property	2005 TOTAL	2006 SCC	2006 SFCC	2006 IEL	2006 RP1	2006 Public Property	2006 TOTAL	
<b>HOMICIDE</b>																			
Nonnegligent	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Negligent	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
<b>SEX OFFENSE</b>																			
Forcible	0	0	0	0	0	0	0	0	0	0	0	2	1	0	0	0	0	0	1
Nonforcible	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
<b>ROBBERY</b>	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
<b>AGGRAVATED ASSAULT</b>	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	1
<b>BURGLARY</b>	13	7	5	0	0	25	5	1	2	0	0	8	1	1	6	0	0	0	8
<b>MOTOR VEHICLE THEFT</b>	1	0	0	0	0	1	5	1	0	0	0	6	11	9	1	0	0	0	21
<b>ARSON</b>	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
<b>HATE CRIME</b>																			
Race	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Gender	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Religion	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Sexual Orientation	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Ethnicity	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Disability	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
<b>ARRESTS</b>																			
Liquor Law Violation	0	0	0	0	0	0	1	0	0	0	0	1	0	0	0	0	0	0	0
Drug Law Violation	1	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0
Weapons Possession	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
<b>DISCIPLINE REFERRAL</b>																			
Liquor Law Violation	0	0	0	0	0	0	1	2	0	0	0	3	0	0	0	0	0	0	0
Drug Law Violation	0	0	0	0	0	0	1	0	0	0	1	0	0	0	0	0	0	0	0
Weapons Possession	0	1	0	0	0	1	2	0	0	0	2	0	0	0	0	0	0	0	0

SCC Security Office: (509) 533-7287 SFCC/IEL/District Security Office: (509) 533-3407

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