



2007-2008 Career Planning Guide

CREDIT AND FINANCIAL MANAGEMENT

Spokane Falls Community College

Spokane Falls Community College
3410 West Fort George Wright Drive
Spokane, Washington 99224-5288
www.spokanefalls.edu

Completion Award: A.A.S. Degree, Certificate

Start: Fall, Winter, Spring

Tuition and Fees

Approximate Quarterly Cost: (subject to change without notice)
Books \$ 150-200

PROGRAM WEBSITE: <http://tech.spokanefalls.edu/CreditFin/default.asp?page=Home>

Program Description

The objectives of this program are to educate students for entry-level employment in the finance/credit field; and to provide continuing education opportunities for people currently working in the field, support courses for other business programs, and general financial and credit education to meet community needs.

The program is based on information from banks, mortgage companies, finance companies, credit unions and retail credit institutions in the Spokane area.

PROGRAM GOALS

1. To prepare students for entry into a credit or financial management occupation.
2. To prepare currently employed people for advancement to positions of greater responsibility with financial organizations.

Career Opportunities

As a rapidly expanding career choice, work in the credit and financial management field offers much growth potential for today's graduate. Since the work deals closely with important needs of people, it is satisfying and rewarding, both financially and emotionally. Graduates will find positions in financially oriented organizations such as banks, savings and loan associations, credit unions, finance companies, investment companies, financial planners, credit bureaus, and collection agencies. Many other non-financial firms in diverse fields, ranging from retailing and manufacturing to hospitals and clinics, also employ persons having credit and financial management knowledge.

Suggested Course of Study 2007-2008

Consult Adviser/Counselor for Program Planning and Selection of Electives

CREDIT AND FINANCIAL MANAGEMENT

A.A.S. Degree, Certificate: SFCC

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Keyboarding proficiency of 35 wpm required.</p> <p>Certificate electives may be chosen from:</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 80%;"></th> <th style="text-align: right;">Credits</th> </tr> </thead> <tbody> <tr> <td>ACCT 107 Accounts Receivable Procedures</td> <td style="text-align: right;">1</td> </tr> <tr> <td>ACCT 108 Inventory Costing Procedures</td> <td style="text-align: right;">1</td> </tr> <tr> <td>ACCT 109 Fixed Asset Accounting</td> <td style="text-align: right;">1</td> </tr> <tr> <td>ACCT 115 Accounting for Current Liabilities</td> <td style="text-align: right;">1</td> </tr> <tr> <td>BT 155 Records Information Management</td> <td style="text-align: right;">3</td> </tr> <tr> <td>BT 257 Presentation Graphics/Publishing</td> <td style="text-align: right;">3</td> </tr> <tr> <td>CAPPS 110 Word</td> <td style="text-align: right;">1</td> </tr> <tr> <td>CAPPS 114 Access</td> <td style="text-align: right;">1</td> </tr> <tr> <td>CAPPS 116 PowerPoint</td> <td style="text-align: right;">1</td> </tr> </tbody> </table> <p>¹ May substitute ACCT 103 and 104. ² May substitute GBUS 105 for MMGT 181 and 182. ³ May substitute ENG 101 for BT 107 and 108. ⁴ May substitute GBUS 217 for GBUS 103.</p> <p><i>Disclaimer: The college cannot guarantee courses will be offered in the quarters indicated. During the period this guide is in circulation, there may be curriculum revisions and program changes. Students are responsible for consulting the appropriate academic unit or adviser for more current and specific information. The information in this guide is subject to change and does not constitute an agreement between the college and the student.</i></p>		Credits	ACCT 101 Principles of Accounting ¹	5	CRMGT 190 Business Credit Principles	3	GBUS 100 Money Management	3	GBUS 108 eBusiness	2	MMGT 181 Leadership Training – DEC ²	1	IS Computer Elective/Information Systems	1		15	BT 107 Business Communications ³	3	CRMGT 140 Financial Statement Analysis	3	CRMGT 150 Introduction to Investments	2	GBUS 103 Basic Business Math and Electronic Calculators ⁴	5	MMGT 223 Customer Service	3		16	BT 108 Business Communications ³	3	CAPPS 112 Excel	1	CRMGT 110 Introduction to Finance	3	CRMGT 220 Credit Law/Collection Techniques	3	GBUS 205 Business Law	5		15		Credits	ACCT 107 Accounts Receivable Procedures	1	ACCT 108 Inventory Costing Procedures	1	ACCT 109 Fixed Asset Accounting	1	ACCT 115 Accounting for Current Liabilities	1	BT 155 Records Information Management	3	BT 257 Presentation Graphics/Publishing	3	CAPPS 110 Word	1	CAPPS 114 Access	1	CAPPS 116 PowerPoint	1
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