



PROGRAM ARTICULATION AGREEMENT

College Program: Management

CIP 52.1401

Career Pathway: Management and Entrepreneurship

Career Cluster: Marketing, Sales and Service

The purpose of this agreement is to grant college credit to high school students who have achieved the level of knowledge and skill required for the college-equivalent entry-level course(s) identified in this agreement. Upon successful completion of the identified course competencies with a grade of 'B' (3.0) or higher and the high school teacher's endorsement that the competency requirements have been met, articulated credit will be granted.

The following Spokane Community College and Spokane Falls Community College course(s) have been approved for Tech Prep articulation with Colville School District high school course(s) as listed below:

High School / Course Title	College / Course Title	Credits
Colville HS	SCC OR SFCC	
Consumer Education (CIP 270305)	BUS 100 Money Management	3

^{*}see attached list(s) of competencies for articulated courses

Student Articulation Procedure:

- 1. Be enrolled in the required high school class.
- 2. Register for Tech Prep/Dual Credit articulated course during the same academic year the high school class is completed. If a series of courses are involved in the articulation, students register for credit during the same academic year the last course in the series is completed.
- 3. Earn a grade of 'B' (3.0) or better in all courses required under the articulation agreement.
- 4. Complete all required skills as identified on the competency profile.
- 5. If an exam or review of completed work is required under the terms of this agreement, students must receive a passing score (determined by college or industry certification) to earn college credit (see competency list for requirements).
- 6. Within seven years of completing the articulated class, enroll at SCC or SFCC and submit the SERS Tech Prep Registration Confirmation to the Transcript Office. Articulation requirements will be reviewed and verified by the appropriate office or department. Credit will be awarded to qualifying students.

High School Instructors:

- 1. Ensure all students receive a copy of the course syllabus outlining information about Tech Prep, the college course competencies and the process required to earn college credit.
- 2. Hold students accountable for the same competency standard and course expectations as required by the college-equivalent course (see competency list attached).
- 3. If required for articulation, ensure students are prepared to take industry certification exams, complete a professional portfolio documenting their work, or take a final exam to measure their level of skill and competence in the coursework.
- 4. Submit final grades for all students registered to earn Tech Prep college credit no later than June of the current academic year.
- 5. Attend scheduled meetings, workshops or in-service activities that enhance the high school/college partnership & support implementation of the Tech Prep articulated program.

Articulation Review and Renewal:

The designated program facilitators, college administrators and/or instructors and high school faculty will meet regularly to revise or discuss the articulation agreement. Agreements must be reviewed/updated and re-signed by college faculty/deans and CTE directors/HS teachers on a schedule, not to exceed a three (3) year rotation, or as deemed necessary due to changes in HS/college course content or structure. Individual teacher verification forms must be signed and submitted annually. Minor revisions can be made via phone calls, correspondence or e-mail.

PROGRAM ARTICULATION AGREEMENT Management

PARTICIPATING INSTITUTIONS Colville School District, Spokane Community College and Spokane Falls Community College

We the undersigned representatives of the Northeast Washington Technical Education Consortium (NEWTEC), agree to all provisions of the articulation program/course agreement, have reviewed the course competencies, and understand the process to which students may be granted college credit through the Tech Prep program. We commit staff time and resources to ensure successful program implementation.

Emil Rosenberg,
Colville HS CTE Director

Date

Larry Sullivan
SCC Faculty

1-26-16

Kelleen Weatherman,
Colville HS Teacher

Date

SCC Program Dean

2 / 17 / 6

Brent Booth,
SFCC Faculty

Date

SFCC Program Dean

2 / 17 / 6

Brent Booth,
SFCC Program Dean

3 / 7 / 6

Kevin Brockbank,
Date

Original 06/22/09 Renewal 11/06/12 Renewal 11/16/15 Vice Provost of Strategic Partnerships

Course Title: Money Management Prefix and Course Number: BUS 100

Learning/Performance Expectations (e.g., outcomes, performance objectives, competencies, etc.) By the end of this course, a student should:

• Describe and identify money management and family finances.

Course Outline:

- I. Money Management
 - A. Tips and Techniques for limited budgets
 - B. Credit
 - C. Saving money on food
 - D. Saving money on financial services
 - E. Saving money on automobiles
 - F. Saving money on clothing
 - G. Saving money on major appliances
 - H. Saving money on insurance
 - I. Saving money on travel
 - J. Saving money on apartment rental or home purchase
 - K. Developing a financial statement
 - L. Developing a financial budget