

The following form(s) can be filled in on-line, then printed for signatures and mailing or faxing.

To begin filling out the forms in Acrobat Reader, make sure the **hand** tool is selected then click on a line or in a box and begin typing. Check boxes can be clicked on or off.



# RELEASE FORM FOR ATTENDANCE\* AT COMMUNITY COLLEGES OF SPOKANE

**PLEASE CHECK OR COMPLETE ALL THAT APPLY**

Community Colleges of Spokane offers high school students the opportunity to take a variety of classes at different locations throughout the district. It is important to note that students will not be accepted prior to the graduation date of their class without signed approval of the high school principal or principal's designee.

**NOTE: Running Start students should contact their public high school counselors for application procedures.**

- 1. I hereby recommend that the student named below be granted permission to attend college level classes at Community Colleges of Spokane while attending high school.  
**Recommended** course(s) to be taken \_\_\_\_\_
  
- 2. I hereby recommend that the high school student named below be granted permission to attend high school classes at the Adult Education Center while attending (or out of) high school.  
**Recommended** course(s) to be taken \_\_\_\_\_  
In the event the course(s) taken completes requirements for high school graduation, please indicate who should award the diploma.  
 High school                       Community Colleges of Spokane
  
- 3. I hereby recommend that the student named below be granted permission to attend noncredit classes at Community Colleges of Spokane while attending (or out of) high school.  
**Recommended** course(s) to be taken \_\_\_\_\_
  
- 4. I hereby give permission and release the student named below to apply for admission to Community Colleges of Spokane as the student resides in our high school service area.

Name of student \_\_\_\_\_ High school graduation date \_\_\_\_\_

Recommend quarter of enrollment:     Fall                       Winter                       Spring                       Summer

**HIGH SCHOOL STUDENTS WILL NOT BE CONSIDERED FOR ADMISSION TO COMMUNITY COLLEGES OF SPOKANE PRIOR TO GRADUATION OF THEIR CLASS WITHOUT THIS RECOMMENDATION FORM SIGNED BY THE HIGH SCHOOL PRINCIPAL OR PRINCIPAL'S DESIGNEE. GRADUATION DATE WILL BE BASED ON STUDENT'S ENTRY DATE TO HIGH SCHOOL.**

Principal or principal's designee (PLEASE PRINT) \_\_\_\_\_

Principal or principal's designee (PLEASE SIGN) \_\_\_\_\_

High school \_\_\_\_\_ Date \_\_\_\_\_

*\*Completion of this form does not guarantee entry into a Community Colleges of Spokane program.*

**SEND COMPLETED FORM TO:**

- SCC—1810 N Greene St, Spokane WA 99217-5399; Phone (509) 533-8830; Fax (509) 533-8839
- SFCC—3410 W Fort George Wright Dr, Spokane WA 99224-5288; Phone (509) 533-3520; Fax (509) 533-3237
- IEL—3305 W Fort George Wright Dr, Spokane WA 99224-5228; Phone (509) 533-3770; Fax (509) 533-3226
- AEC—2310 N Monroe St, Spokane WA 99205-4547; Phone (509) 533-4600; Fax (509) 533-3220