Community Colleges of Spokane

CCS Global Education
STUDENT AND FAMILY HOMESTAY AGREEMENT

Check off each item as you discuss it, making note of details on the lines below.
Please return a copy to the homestay manager as soon as possible. Thank you!

Student _____

Homestay Parent(s) _____

PAYMENT

☐ 1. Pay the first month's homestay fee (Full $650, Shared $400). *Please provide receipt for student.

- If student arrives mid-month, pro-rate to $13.50 per day/shared and $21.75 per day/full until the first day of the next month. Student then pays on the first day of each subsequent month.
- Students are encouraged to give 2 weeks' notice before they move. If a student moves without giving 2 weeks' notice, they forfeit the balance of the fee already paid for current month.
- If a student vacations out of their homestay for *short periods of time*, he/she is expected to continue paying the monthly homestay fee of $650/full or $400/shared. However, if away *longer than three (3) weeks*, then student may pay $10 per day for the days they are gone, and $21.75/full or $13.50/shared per day for the days of the month they are in the home. If a student vacations for one *quarter* but would like to retain his/her current homestay bedroom w/ belongings, they should discuss this with the homestay family. The International Office recommends $60 per week.

☐ 2. Set a date to pay each month: _____

☐ 3. Discuss the preferable form of payment, cash or check.

FOOD

Full Homestay ($650/month)

☐ 1. Discuss foods student prefers for preparing own breakfast.

_____

☐ 2. Discuss foods student prefers for preparing own lunch, either at home or to take to school.

_____

☐ 3. Discuss schedule and food preferences for the dinner meal.

_____

Shared Homestay ($400/month)

☐ 1. Show and explain where to store food in the refrigerator and cupboards.

☐ 2. Show and explain how to use the kitchen appliances.

☐ 3. Help student locate the nearest grocery store discuss available transportation.

LAUNDRY & PERSONAL SUPPLIES

☐ 1. Demonstrate how to use the washer and dryer.

☐ 2. Students purchase own laundry soap & personal products (shampoo, soap, personal toiletries)

☐ 3. Preferred schedule for laundry:

USE OF TELEPHONE AND COMPUTER

☐ 1. Discuss family's preferences for student use of the telephone and computer:

_____

☐ 2. Plan to help student set up personal cell phone, internet access and purchase of computer if and/or as needed.

TRANSPORTATION

☐ 1. Show student where to catch the bus. Ride the bus with student to and from SFCC/SCC, at least once when student arrives. Provide a bus schedule(s) and explain.

DAILY SCHEDULE

☐ 1. Discuss student's class schedule and approximate times they will be leaving and arriving home.

FRIENDS/GUESTS VISITING and OVERNIGHT

☐ 1. Discuss the family's preferred arrangements for guests visiting or spending the night.

SECURITY

☐ 1. Discuss the key arrangements and locking the house.

SAFETY

☐ 1. Discuss arrangements for student arriving home late or staying overnight at friends.

☐ 2. Show and explain how to use the electrical appliances.

☐ 3. Discuss when to leave lights on/off.

☐ 4. Discuss how to exit house and where to meet if there is a fire.

CLEANING

☐ 1. Explain family guidelines/expectations regarding cleaning their bedroom and bathroom if it's for student's exclusive use.

SMOKING

☐ 1. Discuss and record the family rules regarding smoking in and outside of the home.

CONTACT PHONE NUMBER(S)

☐ 1. Exchange cell numbers and e-mail addresses:

Homestay Parent(s): _____

Student: _____

☐ 2. Work numbers: _____

☐ 3. Emergency phone numbers: _____

Student Signature: _____ **Date:** _____

Homestay Parent(s) Signature: _____ **Date:** _____

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