

The following form(s) can be filled in on-line, then printed for signatures and mailing or faxing.

To begin filling out the forms in Acrobat Reader, make sure the **hand** tool is selected then click on a line or in a box and begin typing. Check boxes can be clicked on or off.



Spokane Community College PETITION FOR DEGREE OR CERTIFICATE

2000 N Greene St MS 2150
Spokane WA 99217-5499

DIPLOMA INFORMATION: Print your name as it should appear on your diploma (use black or blue ink).

First name _____ Middle name or initial _____ Last name _____

Diploma mailing address _____

City _____ State _____ ZIP _____

Phone _____ E-mail _____ @ _____

Student identification number

| | | | | | | | | |
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DEGREE OR CERTIFICATE INFORMATION: Each degree or certificate requires a separate petition form.

Completion year _____ and quarter: Spring Summer Fall Winter

Please mark ONE box below to indicate whether this petition is to receive a DEGREE or a CERTIFICATE then print the program title.

DEGREE (2 years)

PRINT program title

OR

CERTIFICATE (less than 2 years)

PRINT program title

Yes No Are you going to participate in the June Graduation Commencement ceremony?

OTHER COLLEGE CREDIT

Yes No Have you transferred credits from other colleges to Spokane Community College?

STUDENT SIGNATURE

I hereby petition for graduation and certify that to the best of my knowledge all of the above information is correct. I understand a separate petition for each degree or certificate is required. I also understand that it is my responsibility to return this form and any address changes for diploma mailing to the Transcript Office or the Information Desk in the Max Snyder Building, #50.

This signature authorizes use of my name in the Commencement Program and gives permission to the Transcript Office to send one unofficial transcript with my diploma to the above address.

I, the student, understand that the final responsibility for ensuring I have met all of the requirements for the degree and/or certificate, for which I am applying, is mine.

▶▶ Student signature (REQUIRED) _____ Date _____

| FOR OFFICE USE ONLY | | |
|---------------------|------------------------------|---------------------|
| Date approved | Credits completed | Grade point average |
| Transcripted | Diploma ordered | Diploma mailed |
| Date disapproved | List of missing requirements | |
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